

DRAFT - Missoula City Council Budget and Finance Committee Minutes

February 28, 2024

1:05 PM

Council Chambers (in person) or TEAMS (virtually)

Attend in person: City Council Chambers, 140 W Pine, Missoula MT

Members present: Stacie Anderson, Daniel Carlino, Sierra Farmer, Gwen Jones, Kristen Jordan, Mike Nugent, Amber Sherrill, Sandra Vasecka, Bob Campbell, Eric Melson

Members absent: Mirtha Becerra, Jennifer Savage

1. ADMINISTRATIVE BUSINESS

1.1 Roll Call

1.2 Approval of the Minutes

The minutes were approved as submitted.

1.2.1 Minutes from the January 24, 2024 Meeting

These minutes were not approved at the last B&F meeting.

1.2.2 Minutes from the February 7, 2024 Meeting

2. PUBLIC COMMENT

No public present.

3. COMMITTEE BUSINESS

3.1 Microfiche Scanning Agreement FY2024

This information was presented by Kirsten Hands. She shared a PowerPoint presentation on the need for scanning the microfiche. Please refer to the presentation and recording for specific details.

Bob Campbell asked about the length of the usage of microfiche. Kirsten thought we have been away from this method of storage for about 12 years.

Mike Nugent made the motion.

No public comment.

Daniel Carlino inquired about the expense of data storage. Kirsten discussed this point and that funds are coming from the building fund, not the general fund and the fact there are probably 90,000 records being scanned. This was the lowest bid and they went as high as \$200,000. She was unsure why the expense is so high and it would be necessary to reach out to them for specifics.

Onto consent agenda.

Moved by: Mike Nugent

Approve and authorize the Mayor to sign an agreement with MSI: Information Management Solutions for scanning the microfiche inventory in the Community Planning, Development and Innovation department for a an amount not to exceed \$87,593.55

AYES: (9): Stacie Anderson, Daniel Carlino, Sierra Farmer, Gwen Jones, Kristen Jordan, Mike Nugent, Amber Sherrill, Bob Campbell, and Eric Melson

ABSENT: (3): Mirtha Becerra, Jennifer Savage, and Sandra Vasecka

Vote results: Approved (9 to 0)

4. ADJOURNMENT

Meeting adjourned at 1:20 pm