



## PROFESSIONAL SERVICES AGREEMENT

**THIS AGREEMENT** is made and entered into this July 1, 2024, by and between the **CITY OF MISSOULA, MONTANA**, a municipal corporation organized and existing under the laws of the State of Montana, 435 Ryman St., Missoula, MT 59802, referred to here as “City,” and **SANDERSON STEWART**, 754 River Rock Drive, Suite 200, Helena, MT 59602, hereinafter referred to as “Consultant.”

### RECITALS

WHEREAS, the City desires to utilize Consultant to provide professional engineering services for developing safety and operational improvements at the Orange St and Cregg Ln intersection through traffic control signalization and pedestrian and safety and mobility enhancements; and

WHEREAS, Consultant has represented to the City that Consultant has the necessary expertise to furnish said services and has available to Consultant the necessary staff and resources to perform the independent services in a timely manner consistent with the nature of the project.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

**1. Purpose**

City desires to have Consultant perform professional services for the design and engineering of Orange St & Cregg Ln Traffic Signal as outlined in the bid documents.

**2. Effective Date and Term**

This Agreement is effective upon the date of its execution by both parties and will terminate on December 31, 2025, or upon 30 days’ notice by the City to Consultant of its desire to terminate the Agreement by giving such notice to Consultant’s designated liaison identified below. The Term of this Agreement may be extended by mutual agreement of the parties by executing an amendment to this Agreement in writing.

**3. Scope of Work**

**a.** Consultant will perform the work and provide the services in accordance with the requirements of the Scope of Services attached here to as Exhibit A; and

**b.** If authorized in writing as provided in this subsection, Consultant shall also furnish additional services. To the extent additional services have been identified at the time of executing this Agreement, they are itemized in Exhibit A and will be paid for by City as

indicated in Section 4. As further additional services are requested of Consultant, this Agreement may be modified and subject to mutual consent by execution of an addendum by authorized representatives of both parties, setting forth the additional scope of services, their performance time schedule, and the compensation for such services.

#### **4. Payment**

**a.** City agrees to pay Consultant an amount not to exceed \$71,027.50 for services outlined in Exhibit A in accordance with the terms and conditions laid out in Exhibit B – Compensation, and Consultant shall be compensated for additional services authorized pursuant to Section 3.b. above, which have not been identified at the time of executing this Agreement as more particularly described in a fully approved and executed addendum to this Agreement. Payment for work beyond that described in Exhibit A or as contained in a fully approved and executed addendum to this Agreement is expressly denied without prior written authorization from City. Such authorization must include the signature of the Mayor.

**b.** Consultant shall submit monthly statements for basic and additional services rendered. City shall pay Consultant within 30 days of receipt of an itemized invoice for the services rendered or shall notify Consultant of any dispute by City concerning the performance of any services and the basis therefore and shall pay Consultant within thirty days for the services not in dispute. If any items are disputed by City, Consultant and representatives of City shall meet and confer regarding the disputed items within ten business days after City notifies Consultant of the services in dispute. City shall pay for any disputed services for which the dispute has been resolved to the satisfaction of the City within thirty days after such resolution.

#### **5. Independent Contractor Status**

The parties agree that Consultant, is an independent contractor for purposes of this agreement and the parties agree that Consultant is and shall be an independent contractor when performing services pursuant to this agreement. Consultant is not subject to the terms and provisions of the City's personnel policies handbook and may not be considered a City employee for workers' compensation or any other purpose. Consultant is not authorized to represent the City or otherwise bind the City in any dealings between Consultant and any third parties.

Consultant shall comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71, MCA, and the Occupational Disease Act of Montana, Title 39, Chapter 71, MCA. Consultant shall maintain workers' compensation coverage for all members and employees of Consultant's business, except for those members who are exempted by law.

Consultant shall furnish the City with copies showing one of the following: (1) a binder for workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana; or (2) proof of exemption from workers' compensation granted by law for independent contractors.

**6. Indemnity and Insurance**

For other than professional services rendered, to the fullest extent permitted by law, Consultant agrees to defend, indemnify, and hold the City harmless against claims, demands, suits, damages, losses, and expenses connected therewith that may be asserted or claimed against, recovered from or suffered by the City by reason of any injury or loss, including but not limited to, personal injury, including bodily injury or death, property damage, occasioned by, growing out of, or in any way arising or resulting from any intentional or negligent act on the part of Consultant or Consultant’s agents or employees.

For the professional services rendered, to the fullest extent permitted by law, Consultant agrees to indemnify and hold the City harmless against claims, demands, suits, damages, losses, and expenses, including reasonable defense attorney fees, to the extent caused by the negligence or willful misconduct of the Consultant or Consultant’s agents or employees.

For this purpose, Consultant shall provide City with proof of Consultant’s liability insurance issued by a reliable company or companies for personal injury and property damage in amounts not less than as follows:

- Workers’ Compensation: Statutory
- Commercial General Liability: \$1,000,000 per occurrence  
\$2,000,000 annual aggregate
- Automobile Liability: \$1,000,000 property damage/bodily injury  
\$2,000,000 annual aggregate
- Professional Liability: \$1,000,000 per claim  
\$2,000,000 annual aggregate

City shall be included or named as an additional or named insured on the Commercial General and Automobile Liability policies. The insurance must be in a form suitable to City.

**7. Professional Service**

Consultant agrees that all services and work performed under this agreement will be accomplished in a professional manner, in accordance with the accepted standards of Consultant’s profession. Consultant is being hired by the City due to Consultant’s representation of having the necessary experience required to produce required design documents that meet all specifications and requirements referenced in the bid and contract documents (the “Required Specifications”). City staff may review and provide comment or informal approval of the documents produced by Contractor, but the City staff may not have the experience or capacity to guarantee that the plans produced meet the Required Specifications. By executing this Agreement Consultant is agreeing to be solely responsible for ensuring the professional design documents it produces meets the Required Specifications.

**8. Compliance with Laws**

Consultant agrees to comply with all federal, state and local laws, ordinances, rules and regulations.

**9. Nondiscrimination and Affirmative Action**

Consultant agrees and shall comply with the following Non-Discrimination and Affirmative Action policies:

**NON-DISCRIMINATION**

All hiring shall be on the basis of merit and qualification and there shall be no discrimination in employment on the basis of race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status, sexual orientation, or gender identity/expression, except where these criteria are reasonable bona fide occupational qualifications.

**AFFIRMATIVE ACTION POLICY**

Contractors, subcontractors, sub grantees, and other firms doing business with the City of Missoula must be in compliance with the City of Missoula’s Affirmative Action Plan, and Title 49 Montana Codes Annotated, entitled “Human Rights” or forfeit the right to continue such business dealings.

**The City’s Affirmative Action Policy Statement is:**

The Mayor of the City of Missoula or the Mayor’s designee may adopt an affirmative action plan to provide all persons equal opportunity for employment without regard to race, ancestry, color, handicap, religion, creed, national origin, sex, age, sexual orientation, gender identity or expression, or marital status. In keeping with this commitment, we are assigning to all department heads and their staff the responsibility to actively facilitate equal employment opportunity for all present employees, applicants, and trainees. This responsibility shall include assurance that employment decisions are based on furthering the principle of equal employment opportunity by imposing only valid requirements for employment and assuring that all human resource actions are administered on the basis of job necessity.

Specific responsibility for developing, implementing, monitoring and reporting are assigned to the City Personnel staff under the supervision and direction of the Chief Administrative Officer and the Mayor.

It is the policy of the City of Missoula to eliminate any practice or procedure that discriminates illegally or has an adverse impact on an “affected” class. Equal opportunity shall be provided for all City employees during their terms of employment. All applicants for City employment shall be employed on the basis of their qualifications and abilities.

The City of Missoula, where practical, shall utilize minority owned enterprises and shall ensure that subcontractors and vendors comply with this policy. Failure of subcontractors and vendors to comply with this policy statement shall jeopardize initial, continued, or renewed funds.

Our commitment is intended to promote equal opportunity in all employment practices and

provide a positive program of affirmative action for the City of Missoula, its employees, program participants, trainees and applicants.

**10. Default and Termination**

If either party fails to comply with any condition of this agreement at the time or in the manner provided for, the other party, at its option, may terminate this agreement and be released from all obligations if the default is not cured within ten (10) days after written notice is provided to the defaulting party. Said notice shall set forth the items to be cured. Additionally, the non-defaulting party may bring suit for damages, specific performance, and any other remedy provided by law. These remedies are cumulative and not exclusive. Use of one remedy does not preclude use of the others. Notices shall be provided in writing and hand-delivered or mailed to the parties at the addresses set forth in the first paragraph of this agreement.

**11. Modification and Assignability**

This document contains the entire agreement between the parties and no statements, promises or inducements made by either party or agents of either party, which are not contained in this written agreement, may be considered valid or binding. This agreement may not be enlarged, modified or altered except by written amendment signed by both parties hereto. The Consultant may not subcontract or assign Consultant's rights, including the right to compensation or duties arising under this agreement, without the prior written consent of City. Any subcontractor or assignee will be bound by all of the terms and conditions of this agreement.

**12. Ownership and Publication of Materials**

All reports, information, data, and other materials prepared by the Consultant pursuant to this agreement are the property of the City. The City has the exclusive and unrestricted authority to release, publish or otherwise use, in whole or part, information relating thereto. Any re-use without written verification or adaptation by the Consultant for the specific purpose intended will be at the City's sole risk and without liability or legal exposure to the Consultant. No material produced in whole or in part under this agreement may be copyrighted or patented in the United States or in any other country without the prior written approval of the City.

**13. Liaison**

Designated liaison with Consultant is Jeremy Herring, and Consultant's designated liaison with City is Ryan Guelff.

**14. Previous Agreements**

This Agreement constitutes the entire understanding of the parties and is intended as a final expression of their agreement and a complete statement of the terms thereof. There are no promises, terms, conditions, or obligations, other than contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either oral or written, between the parties.

**15. Applicability**

This agreement and any extensions of it shall be governed and construed in accordance with the laws of the State of Montana.

WITNESS, the parties here have executed this instrument the day and year first above written.

**CONSULTANT:**

**MAYOR:**  
**City of Missoula, Montana**

\_\_\_\_\_  
**Sanderson Stewart**

\_\_\_\_\_  
**Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
**City Attorney**

(SEAL)

**Exhibit A – Scope of Services**



## EXHIBIT A SCOPE OF SERVICES

The scope of services covered by this agreement is described hereafter:

The project consists of safety and operation improvements at the Orange Street and Cregg Lane intersection through traffic control signalization and pedestrian safety and mobility enhancements. In addition to the traffic control signalization, the project includes, but is not limited to: topographic survey; traffic analysis of existing and future design year operations; ADA ramp improvements; signing & striping design; bidding and contract administration services. These services are described in more detail below:

### **Phase 100 – Project Management**

- General project management, internal meetings, project scoping, fee estimate, sub-consultant coordination, and administrative tasks.
- Meetings and correspondence with City of Missoula staff on project-related items.
- Weekly project update emails will be sent to the City of Missoula project manager (Ryan Guelff). Updated schedules will be provided after each Stage submittal.
- Preparation of project invoicing and any necessary additional documentation.
- Contact will be made with MDT at project onset to alert them of project plan. The Missoula downtown Synchro model (verification of latest version), and any other pertinent data, will be requested. MDT will be copied on all plan submittals to the City, as detailed in Phase 800 below. Coordination with MDT will be made to ensure comments from MDT are addressed.
- Perform quality control review of plans, project manual, and opinion of probable cost for all submittals, as detailed in Phase 800 below.

*Phase 100 Deliverables: Project status emails, documentation of MDT coordination, and monthly project invoicing.*

### **Phase 200 – Survey & Mapping**

- Conduct research of City and County records for plats, certificates of surveys, corner records, and last deeds of record.
- Set survey control within the project area. A minimum of 5 monuments will be set.
- Perform GPS and robotic total station survey for right-of-way
- Place One Call utility locate request. Perform GPS and robotic total station survey including road surfaces, utilities, curb/gutter, sidewalk, striping, overhead power clearances, and other physical features within the project area.





- Merge all survey data points. Utilize AutoCAD Civil 3D 2022 to create a survey base map of the existing conditions. Resulting CAD line work will be integrated in a dedicated CAD file for use in design.

*Phase 200 Deliverables: Survey data and base mapping will be included in design files and plan submittals as detailed in Phase 800 below.*

### **Phase 300 – Traffic Analysis**

- Update MDT-furnished Missoula downtown Synchro model with City-furnished turning movement volumes. It is assumed that the City will provide both AM and PM peak hour turning movement volumes.
- Existing turning movement volumes will be forecasted into one future design year based on the growth rates taken from the adjacent Automatic Traffic Recorder (ATR) count location on Orange Street (Site A-037).
- Perform signal phasing analysis and recommendations for existing and future design year volumes. It is assumed that all traffic analyses will be performed for AM and PM peak hours in two scenarios (existing traffic and one future design year). The signal phasing analysis will also include left turn phasing (protected/permissive vs. protected only) along with considerations of impact for RTOR prohibition.
- The Synchro model will be updated with project signal phase/timing adjustments based on traffic analyses.
- A queue analysis will be performed to determine the impacts to adjacent intersections.
- Evaluate potential impacts to the Orange Street ATR site north of the intersection.
- The analyses will be summarized in traffic report signed/stamped/dated by Professional Traffic Operations Engineer.

*Phase 300 Deliverables: Preliminary & final traffic analysis report will be submitted in electronic format (PDF) in conjunction with the City's Public Infrastructure Review Stage Process as outlined in Phase 800 below.*

### **Phase 400 – Utility Coordination / Potholing Services**

- Preliminary notices will be sent to nearby utility owners alerting them of the project.
- Private & public utilities will be notified via One Call prior to topographic survey being performed.
- Adjacent utilities will be potholed and surveyed to ensure any potential conflicts are re-designed/eliminated. This will include obtaining subsurface information of the pedestrian tunnel on both sides of Orange Street. Pothole locations will be determined strategically placed on potential conflicts identified through utilities research. Exposed facilities will be surveyed for inclusion in design.



- Specific coordination with Northwestern Energy will be made to ensure appropriate clearances are made with the overhead power lines and coordination is made for a new power service for the traffic signal. Modifications to the existing service in the southwest corner of the intersection will also be explored.

*Phase 400 Deliverables: the City will be CC'd on all notices to the utility owners*

### **Phase 500 – Traffic Signal & Street Lighting Design**

- Design PROWAG and MUTCD compliant traffic signal infrastructure.
- Traffic signal design will include table of estimated quantities, phase diagram, signal indication and conduit wiring schedules.
- Necessary wiring diagrams, connections, service cabinet wiring diagrams, pullbox, underground service detail, signal standards and foundations, and controller cabinet details will be included in the plan set.
- Perform conduit fill calculations to ensure NEC specifications are met.
- Street lighting analysis will be provided using AGi32 Software to ensure adequate lighting levels are provided with street lighting design.

*Phase 500 Deliverables: Traffic signal & Street Lighting design will be included in plan submittals as detailed in Phase 800 below.*

### **Phase 600 – Geometric Design**

- Design PROWAG compliant pedestrian ramps. Ramps will be placed within existing sidewalk limits in three corners. The fourth corner will include curb extensions to minimize the crossing length across Cregg Lane. Detailed grading of the curb & gutter and pedestrian ramps will be performed after the Conceptual Design is approved.
- Perform truck turning template analysis for curb extension and stop bar limits. It is assumed that a Single Unit truck will be the design vehicle, however an analysis will be performed to identify a control vehicle (largest vehicle that can make the turning movement with existing geometrics).

*Phase 600 Deliverables: Geometric design features will be included in plan submittals as detailed in Phase 800 below.*

### **Phase 700 – Signing & Striping Design**

- Perform signing & striping design for project limits to City of Missoula and MUTCD standards. This includes extending along Orange Street from South 1<sup>st</sup> Street West to the southwest limits of the Clark Fork River bridge and along Cregg Lane approximately 350-feet northwest of the intersection with Orange Street. This will include new crosswalks on both legs of the project intersection.
- Pavement width will be analyzed to determine potential enhancements to the bike lanes along Orange Street.



*Phase 700 Deliverables: Signing & Striping design will be included in plan submittals as detailed in Phase 800 below.*

### **Phase 800 – Plans, Specifications, and Estimate (PS&E) Preparation**

- Conceptual Design Review (CDR) Plan Submittal: This review submittal will occur at approximate 30% design stage and include the following: draft of the traffic analysis report; conceptual signal design layout with conduit/conductor wiring; right-of-way identification; plan view geometric improvements (ADA ramps); conceptual signing & striping design; and will include public & private utility alignments to identify potential conflicts. No specifications or estimate will be provided with this submittal.
- Preliminary Construction (PC) Plan Review Submittal: This review submittal will occur at approximate 90% design stage and include the following: final traffic analysis report; preliminary plan set including traffic signal design and details; signing & striping design; geometric improvements (ADA ramps) with grading details; street lighting design & details; draft project manual including necessary special provisions; and opinion of probable cost of improvements. Prior to PC Plan Review Submittal, will assist with procurement of long-lead traffic signal items and review the related manufacturing submittals.
- Release for Construction (RFC) Plan Review Submittal: This review submittal will occur at approximate 100% design stage and include the following: final plan set stamped/signed/dated by Professional/Licensed Engineer including traffic signal design and details; signing & striping design; geometric improvements (ADA ramps) with grading details; street lighting design & details; project manual including necessary special provisions; opinion of probable cost of improvements; written documentation of how redlined comments were addressed; .
- Develop plans and specifications meeting all applicable MDT standards and specifications.

*Phase 800 Deliverables: Preliminary & final traffic analysis report will be submitted in electronic format (PDF). CDR, PC, and RFC Plan submittals will be submitted in electronic format (PDF and AutoCAD) per City's Public Infrastructure Review Stage Process. Up to three (3) hard-copies (11"x17") of the CDR, PC, and RFC submittals can be provided at the City's request.*

### **Phase 900 – Advertising & Bidding Services**

- Provide City with bid advertisement for use in local publications. It is assumed that the City will have the advertisement published.
- Attendance and administration of one (1) pre-bid meeting. It is assumed that this meeting will be hosted virtually via Microsoft Teams.



- Provision of responses to contractor requests for information (RFIs) during the bidding process. This task includes preparation and distribution of bid addenda (as required).
- Preparation of Bid Tabulation & Recommendation of Award. Bid tabulation will be prepared in Microsoft Excel.

*Phase 900 Deliverables: Pre-bid agendas/minutes; addenda (as required); bid tabulation; and recommendation of award letter.*

### **EXCLUSIONS FROM SCOPE OF SERVICES**

The following work items are excluded from the scope of services for this project and shall be considered as additional work. If the City determines that additional work is required, Sanderson Stewart will provide those services for an additional agreed-upon fee.

- Utility design reports
- Montana DEQ Deviation requests
- Stormwater Site Evaluation form or drainage report
- Underground Injection Well inventory

### **SCHEDULE**

To be completed upon final approval of scope of service.

**Exhibit B – Compensation**

<b>Project Name:</b>	Orange & Cregg Signal Improvements	<b>FIXED FEE NOT TO EXCEED</b>
<b>Project Number:</b>	24194	
<b>Project Manager:</b>	Jeremy Herring	
<b>Date:</b>	6/12/2024	

	PRINCIPAL	SENIOR ENGINEER I	SENIOR ENGINEER I	PROJECT ENGINEER I	STAFF ENGINEER I	STAFF ENGINEER II	PROFESSIONAL LAND SURVEYOR I	SENIOR PROFESSIONAL LAND SURVEYOR II	ADMINISTRATIVE/CLERICAL	TOTAL LABOR HOURS	TOTAL LABOR FEE	SUBCONSULTANTS	EXPENSES	TOTAL FEE
<b>TASK DESCRIPTION\BILL RATE</b>	\$240.00	\$185.00	\$185.00	\$145.00	\$115.00	\$130.00	\$135.00	\$180.00	\$95.00					
1 Project Management														
101 Project Coordination		4	2	4					1	11	\$1,785.00			\$1,785.00
102 City Meetings & Correspondence		4		4						8	\$1,320.00			\$1,320.00
103 Project Email Updates										3	\$555.00			\$555.00
104 Monthly Invoicing / Billing										2	\$370.00			\$370.00
105 MDT Coordination										4	\$740.00			\$740.00
106 QC of Plan submittals	4	8	2	12						26	\$4,550.00			\$4,550.00
<b>Subtotal Project Management</b>	4	25	4	20					1	54	\$9,320.00			\$9,320.00
2 Survey & Mapping														
201 PM & Coordination								2		2	\$360.00			\$360.00
202 Pre-Survey Research							3			3	\$405.00			\$405.00
203 Survey Control							3			3	\$405.00			\$405.00
204 Right-of-way Survey							5			5	\$675.00			\$675.00
205 Topo & Utility Survey							8			8	\$1,080.00	\$480.00		\$1,560.00
206 Traffic Control for Survey Operations							4			4	\$540.00			\$540.00
207 Process Field Data							2			2	\$270.00			\$270.00
208 Prepare Base Map							6			6	\$810.00			\$810.00
209 Travel to/from Helena							4			4	\$540.00		\$592.50	\$1,132.50
<b>Subtotal Survey &amp; Mapping</b>							35	2		37	\$5,085.00		\$1,072.50	\$6,157.50
3 Traffic Analysis														
301 Update MDT Synchro model with Counts			1		4					5	\$645.00			\$645.00
302 Forecast existing counts to design year			1		4					5	\$645.00			\$645.00
303 Signal Phasing analysis			1		3					4	\$530.00			\$530.00
304 Queue analysis & impacts to ATR			2							2	\$370.00			\$370.00
305 Summary Report			2		12					14	\$1,750.00			\$1,750.00
<b>Subtotal Traffic Analysis</b>			7		23					30	\$3,940.00			\$3,940.00
4 Utility Coordination/Potholing Services														
401 Preliminary Notices to Utility owners				4						4	\$580.00			\$580.00
402 Utility potholing & Survey							8			8	\$1,080.00	\$5,730.00		\$6,810.00
403 Northwestern Energy OHP & Service coordination		2		4						6	\$950.00			\$950.00
<b>Subtotal Utility Coordination/Potholing Services</b>		2		8			8			18	\$2,610.00	\$5,730.00		\$8,340.00
5 Traffic Signal & Street Lighting Design														
501 Conduit & Signal Design		4				8				12	\$1,780.00			\$1,780.00
502 Signal Details & Diagrams		4				8				12	\$1,780.00			\$1,780.00
503 Conduit Fill Calculations		2				4				6	\$890.00			\$890.00
504 Street Lighting Analysis		2				4				6	\$890.00			\$890.00
<b>Subtotal Traffic Signal &amp; Street Lighting Design</b>		12				24				36	\$5,340.00			\$5,340.00
6 Geometric Design														
601 PROWAG Ramps		4		4						8	\$1,320.00			\$1,320.00
602 Grading of Ramps		4		16						20	\$3,060.00			\$3,060.00
603 Truck turning templates		1		2		3				3	\$475.00			\$475.00
<b>Subtotal Geometric Design</b>		9		22						31	\$4,855.00			\$4,855.00
7 Signing & Striping Design														
701 Striping Design		4		4						8	\$1,320.00			\$1,320.00
702 Signing Design		2		4						6	\$950.00			\$950.00
703 Signing & Striping details				4						4	\$580.00			\$580.00
704 Lane Width analysis		2		2						4	\$660.00			\$660.00
<b>Subtotal Signing &amp; Striping Design</b>		8		14						22	\$3,510.00			\$3,510.00
8 Plans, Specifications, and Estimate (PS&E) Preparation														
801 CDR - Production Sheets				8		8		1		17	\$2,295.00			\$2,295.00
802 PC - Production Sheets		2		12		12				26	\$3,670.00			\$3,670.00
803 PC - Specifications		4		8				1		13	\$1,995.00			\$1,995.00
804 PC - Estimate		2		4						6	\$950.00			\$950.00
805 RFC - Plans		4		12		12				28	\$4,040.00			\$4,040.00
806 RFC - Specifications		8		8				1		17	\$2,735.00			\$2,735.00
807 RFC - Estimate		2		4						6	\$950.00			\$950.00
<b>Subtotal Task PS&amp;E Preparation</b>		22		56		32		3		113	\$16,635.00			\$16,635.00
9 Advertising & Bidding Services														
901 Project Advertisement		2								2	\$370.00			\$370.00
902 Pre-Bid Meeting		4								4	\$740.00			\$740.00
903 Contractor RFIs		2		6						8	\$1,240.00			\$1,240.00
904 Bid Tabulation				2		2				2	\$290.00			\$290.00
905 Recommendation of Award				2		2				2	\$290.00			\$290.00
<b>Subtotal Advertising &amp; Bidding Services</b>		8		10						18	\$2,930.00			\$2,930.00
10 Miscellaneous Work														
1001 Misc. Work											\$10,000.00			\$10,000.00
<b>Subtotal Misc. Work</b>											\$10,000.00			\$10,000.00
<b>Project Total</b>	4	86	11	130	23	56	43	2	4	359	\$64,225.00	\$5,730.00	\$1,072.50	\$71,027.50