

RESOLUTION ____

A resolution of the Missoula City Council increasing Public Works Fee schedule fees by 7% effective January 1, 2025.

WHEREAS, 7-1-4123(7) MCA authorizes local governments to charge reasonable fees for the provision of services; and

WHEREAS, the City of Missoula has conducted an official fee study in 2010 to establish the costs of providing certain services; and

WHEREAS, the City Council duly advertised and conducted a public hearing relating to these proposed fees; and

WHEREAS, in accordance with the City Charter, Article 1, Section 6, a public hearing was duly advertised on June 22, 2024 and July 20, 2024, and held by the City council on August 19, 2024, in order to give the public an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSOULA, MONTANA, hereby amends and adopts the fees as shown in Exhibit A, with an effective date of January 1, 2025.

BE IT FURTHER RESOLVED that resolutions in conflict herewith are repealed as of the effective date of this resolution.

PASSED AND ADOPTED this 19th day of August, 2024.

ATTEST:

APPROVED:

FEE DESCRIPTION		2024	2025 (7% rounded)
ENGINEERING Description			
Engineering Site Plan Review for Bldg. Permits:			
Miscellaneous small structure plan check (sheds, shops, pole barns, sign bases taking 30 minutes or less)		78.00	83.00
Single-family residential plan check (<5% slope)		167.00	179.00
Single-family residential plan check (5-10% slope)		221.00	236.00
Single-family residential plan check (>10% slope)		270.00	289.00
Multi-family residential plan check 2-4 units		190.00	203.00
Multi-family residential plan check 5-20 units		292.00	312.00
Multi-family residential plan check 21-50 units		439.00	470.00
Multi-family residential plan check 51 units and greater:		595.00	637.00
Commercial/industrial plan check 0-20,000 square feet		292.00	312.00
Commercial/industrial plan check 20,001-100,000 square feet		365.00	391.00
Each additional 20,000 sf (in addition to base fee)		561.00	600.00
Improvement Agreements:			
Improvement Agreement for Subdivisions and Townhome Exemption Developments (TEDs)		275.00	294.00
Improvement Agreement for Subdivision Exemption Affidavits (SEAs)		446.00	477.00
PWI Resubmittal (Stage Process):			
Resubmittal of Final Design Package		1,878.00	2,009.00
Resubmittal of Preliminary Design Package		2,794.00	2,990.00
Misc. Engineering Fees			
Maps		5.00	5.00

FEE DESCRIPTION		2024	2025 (7% rounded)
RIGHT OF WAY USE AND CONSTRUCTION / PRIVATE PAVING Description			
ROW Vacation and Easement Release:			
ROW Vacation		2,739.00	2,931.00
Easement Release		550.00	589.00
ROW Curb & Gutter Construction			
ROW curb / gutter (Remove/Replace/Install)			
0-30 LF		286.00	306.00
31-250 LF		801.00	857.00
251-1000 LF		1,210.00	1,295.00
each LF exceeding 1000 is an additional \$0.24		\$1,210 + .24/LF	\$1,295 + .26/LF
ROW curb / gutter Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
ROW Sidewalk & Driveway Approach Construction:			
ROW sidewalk / driveway approach (Remove/Replace/Install)			
0-150 SF		270.00	289.00
151-500 SF		721.00	771.00
501-1000 SF		910.00	974.00
each SF exceeding 1000 is an additional \$0.25		\$910 + .25/LF	\$974 + .27/LF
ROW sidewalk / driveway approach Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
ROW Repairs - included but not limited to work such as grinding, crack sealing, saw cutting and mudjacking			
ROW Repairs			
0-30 SF	Included but not limited to work such as	133.00	142.00
31-250 SF	grinding, crack sealing, saw cutting, and	360.00	385.00
251-1000 SF	mudjacking.	454.00	486.00
each SF exceeding 1000 is an additional \$0.15		\$454 + .15/SF	\$486 + .16/SF

FEE DESCRIPTION		2024	2025 (7% rounded)
Sidewalk Assessment Administrative Fee			
Design Construction Admin Fee based on type of project:	Charge for project administration by PW&M staff, including preliminary and construction engineering services for ROW improvement projects ordered by the City Council through the construction order process. This fee shall include any applicable ROW permits. * Note for the purpose of this fee, "street improvements" are defined as all public right-of-way construction improvements, including but not limited to work associated with all surface and drainage improvements. Not included are landscaping, non-storm drainage utilities, engineering, and non-construction related costs.	19%	19%
ROW Occupancy Permits (Plan check and inspection):			
Up to 30 days occupancy		88.00	94.00
Up to 90 days occupancy		177.00	189.00
ROW OCCUPY INVESTIGATION FEE 30	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
ROW OCCUPY INVESTIGATION FEE 90	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
ROW Encroachment Permits:			
Miscellaneous small encroachment plan review: (<i>signs, awnings, railings, stairs, landings, balconies, eaves, etc. attached to the building with review taking 30 minutes or less</i>)		78.00	83.00
Structures, detached signs, etc.		170.00	182.00

FEE DESCRIPTION		2024	2025 (7% rounded)
ROW Paving Construction Work			
Roadway/street and / or alley paving	If both Private paving and ROW paving are required, only a ROW Permit will be required. The ROW permit will combine the footage for both Private and ROW paving.		
0-2000 SF		182.00	195.00
2001-50,000 SF		547.00	585.00
each SF exceeding 50,000 is an additional \$.022/ SF		\$547 + .22/SF	\$585 + .24/SF
City Sidewalk Project		BASED ON PROJECT FOOTAGES	BASED ON PROJECT FOOTAGES
Paving Construction Work for Private Property			
Single-family residential		182.00	195.00
Multi-family/commercial - up to 2,000 square feet		525.00	562.00
Multi-family/commercial - 2,001 to 50,000 square feet		547.00	585.00
Multi-family/commercial greater than 50,000 sf		\$547 + .22/SF	\$585 + .24/SF
Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
ADA			
Accessibility Standards (ADA) - New Construction:			
New Construction of Parking Lot			
0-12000 SF		526.00	563.00
12000-42000 SF		607.00	649.00
42000 SF and greater is \$737.		737.00	789.00
Accessibility Standards (ADA) - Maintenance			
Parking lot striping.		172.00	184.00
Accessibility Standards - Reconstruction (paving, repaving or reconstruction):			
Reconstruction (paving, repaving or reconstruction)			
0-2,000 SF		525.00	562.00
2,001-50,000 SF		546.00	584.00
Each sf exceeding 50,000 SF is an additional \$.022		\$546 + .22/SF	\$584 + .24/SF

FEE DESCRIPTION		2024	2025 (7% rounded)
ASPHALT PENALTIES			
Asphalt Penalties - Arterial Streets:			
Asphalt age is 2 years or less		22.50	22.50
Asphalt age is between 2 years and 5 years		17.10	17.10
Asphalt age is between 5 years and 10 years		11.80	11.80
Chip Seal (seal coat) age is less than 5 years		8.60	8.60
Asphalt Penalties - Collector Streets:			
Asphalt age is 2 years or less		17.10	17.10
Asphalt age is between 2 years and 5 years		13.90	13.90
Asphalt age is between 5 years and 10 years		8.60	8.60
Chip Seal (seal coat) age is less than 5 years		4.30	4.30
Asphalt Penalties - Local Streets:			
Asphalt age is 2 years or less		11.80	11.80
Asphalt age is between 2 years and 5 years		9.60	9.60
Asphalt age is between 5 years and 10 years		4.30	4.30
Chip Seal (seal coat) age is less than 5 years		1.10	1.10

FEE DESCRIPTION		2024	2025 (7% rounded)
EXCAVATION			
Excavation: New Utility Mains for Sewer, Water and Storm:			
Utility main construction			
0-600 LF		3,352.00	3,587.00
601-2400 LF		4,929.00	5,274.00
Each LF exceeding 2400 is an additional \$0.61 per LF		\$4,929 + .61/LF	\$5,274 + .65/LF
Excavation: New Dry Utility Mains (gas, electric, fiber-optic, telephone and cable television)			
Utility main construction:			
0-300 lineal feet		468.70	502.00
Cost per lineal foot exceeding 300 feet (trenching)		1.48/LF	1.58/LF
Cost per lineal foot exceeding 300 feet (boring)		.79/LF	.85/LF
Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
Misc. Excavation Permits			
Repair Gas Service		308.00	330.00
New Gas Service		308.00	330.00
Repair Buried Cable service		308.00	330.00
New Buried Cable Service		308.00	330.00
Repair Other Service		308.00	330.00
New Other Service	Service (trench shared by more than one dry	308.00	330.00
Main Repair (minor)		308.00	330.00
Dry Well / Sump		170.00	182.00

FEE DESCRIPTION		2024	2025 (7% rounded)
SEWER			
Sewer Service Fees			
New connection of a service line from the sewer main to the building		591.00	632.00
Service stub line from the sewer main to the property line		591.00	632.00
New connection of a service line from the stub to the building		509.00	545.00
New STEP connection from the sewer main to the building		899.00	962.00
Step-Service stub line from the sewer main to the property line		591.00	632.00
New STEP connection from the stub to the building		834.00	892.00
New STEP tank installation without connection to a sewer main		704.00	753.00
Repair to Sewer Service Line		308.00	330.00
Utility Service contract (recording fees)		121.00	121.00
Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	same cost as original permit	same cost as original permit
Loan Processing Fee		49.00	28.00
Development/Transportation Impact Fees	Charged on new development utility connections in the county.	See impact fee table	See impact fee table
Sewer Connection Fees			
Mullan Build (sewer)		As per resolution Project specific + 5% administrative fee	As per resolution Project specific + 5% administrative fee
Latecomers Agreement Fee		\$25.00 per LF	\$25 per LF
Main Connect Fee		\$35 per LF of stub plus \$246 for original permit	\$35 per LF of stub plus \$246 for original permit
West Reserve Sewer Stub Fee			
Mullan Rd Corridor Sewer Project Fee		\$1488.02 per capacity unit	\$1,488.02 per capacity unit

FEE DESCRIPTION		2024	2025 (7% rounded)
Sewer Development Fees			
3/4-inch meter SDF		2,576.00	2,756.00
1-inch meter SDF		4,294.00	4,595.00
1 1/2 -inch meter SDF		8,587.00	9,188.00
2-inch meter SDF		13,740.00	14,702.00
3-inch meter SDF		25,762.00	27,565.00
4-inch meter SDF		42,936.00	45,942.00
6-inch meter SDF		85,872.00	91,883.00
8-inch meter SDF	Additional important information	154,570.00	165,390.00
Miscellaneous Sewer Fees			
Grease Interceptor Variance Fee		212.00	227.00
Delay of Connection to Public Sanitary Sewer upon Property Transfer		137.00	147.00
Hauled Waste Fee	60/1000 Gallons		64/1000 Gallons
County Wastewater Meter and Radio transmitter Fee (additional \$500 refundable deposit also req'd)			
3/4-inch meter		450.00	482.00
1-inch meter		500.00	535.00
1.5-inch meter		1,000.00	1,070.00
2-inch meter		1,200.00	1,284.00
3-inch meter		3,400.00	3,638.00
4-inch meter		4,000.00	4,280.00
Compost Tipping Fees			
Small Load/Cars		3.00	3.00
Full pickup truck or trailer under 8 feet		10.00	11.00
Trailer over 8 feet		18.00	19.00
Dump Truck		18.00	19.00
Wasted Food/ Compostable (10 cubic yards)		15.00	16.00
Chipped Material (10 cubic yards)		10.00	11.00

FEE DESCRIPTION		2024	2025 (7% rounded)
WATER			
Water Service Fees			
New connection of a service line from the water main to the building		331.00	354.00
New connection of a service stub from the water main to the property line		264.00	282.00
New connection of a service line from the stub to the building		264.00	282.00
Water Service Repair		308.00	330.00
Utility Service Contract (Recording Fee)	Required when connecting to water in the county.	121.00	121.00
Impact Fee		based on square footage, see impact fee table	based on square footage, see impact fee table
Water Connection Fees			
Water Special Facility Buy In Fee	3rd and 7th, Hilton Dental (west of Reserve St., south of 7th St.), Rattlesnake (Dickinson St.)	Variable by property (contact water utility for cost)	Variable by property (contact water utility for cost)
Mullan BUILD Special Development Fee		Variable by property	Variable by property
Water Meter Fees			
3/4-inch meter		395.00	423.00
1-inch meter		766.00	820.00
1 1/2-inch meter		967.00	1,035.00
2-inch meter	If a water meter is damaged due to the	1,139.00	1,219.00
3-inch meter	customer's negligence, as determined by the	3,346.00	3,580.00
4-inch meter	Missoula Water Section, the customer will be	3,912.00	4,186.00
6-inch meter	charged for a new meter based on the size of	6,517.00	6,973.00
8-inch meter	the existing meter	9,942.00	10,638.00
Water Development Fees			
3/4-inch meter WDF		2,116.00	2,264.00
1-inch meter WDF		5,291.00	5,661.00
1 1/2-inch meter WDF		10,582.00	11,323.00
2-inch meter WDF		16,931.00	18,116.00
3-inch meter WDF		33,863.00	36,233.00
4-inch meter WDF		52,911.00	56,615.00
6-inch meter WDF		105,822.00	113,230.00
8-inch meter WDF		169,315.00	181,167.00
10-inch meter WDF	Additional important information	243,390.00	260,427.00
Administrative Fee for Semi-Annual Payments		54.00	58.00

FEE DESCRIPTION		2024	2025 (7% rounded)
Water Tapping Fees			
1-inch service tap on 2"-12" Main		271.00	290.00
2-inch service tap on 2"-12" Main		271.00	290.00
4-inch service tap on 2"-12" Main		414.00	443.00
6-inch service tap on 2"-12" Main	The customer is responsible for the excavation from the point of intended use to the main and restoration of the excavated area to acceptable condition. Missoula Water shall install a service saddle and corporation stop at the main and tap the main. For services larger than two inches, the customer must provide a gate valve at or before the time of the tap.	414.00	443.00
8-inch service tap on 2"-12" Main		414.00	443.00
10-inch service tap on 2"-12" Main		748.00	800.00
12-inch service tap on 2"-12" Main		748.00	800.00
1-inch service tap on 14"-24" Main		366.00	392.00
2-inch service tap on 14"-24" Main		366.00	392.00
4-inch service tap on 14"-24" Main		677.00	724.00
6-inch service tap on 14"-24" Main		677.00	724.00
8-inch service tap on 14"-24" Main		677.00	724.00
10-inch service tap on 14"-24" Main		1,130.00	1,209.00
12-inch service tap on 14"-24" Main		1,130.00	1,209.00
Miscellaneous Water Charges			
Staff Assistance Fee (per hour)		48.00	51.00
Non-Sufficient Funds (NSF) Check Charge Fee		32.00	34.00
Customer-Requested Temporary (less than 8 months) Disconnect Service Fee		26.00	28.00
Reconnection Service Fee		105.00	112.00
Private Hydrant Inspection and Flow Test Fee		107.00	114.00
Loan Processing Fee		49.00	28.00

FEE DESCRIPTION		2024	2025 (7% rounded)
STORMWATER			
Stormwater Service Fees			
New connection of service line		308.00	330.00
Repair of service line		308.00	330.00
Investigation Fee Cost is equal to the cost of the permit.	started without obtaining necessary permits	Same as Original Permit	Same as Original Permit
CITY SWPPP			
Stormwater Permit (SWP) - Erosion Control Site Plan:			
Tier 1: 2500 sq. ft <= Disturbance Area < 1 acre Single Family Residence		240.00	257.00
Tier 2: 2500 sq. ft <= Disturbance Area < 1 acre Multifamily/Commercial/Industrial		295.00	316.00
Tier 3: Disturbance Area >= 1 acre All projects with a DEQ SWPPP		591.00	632.00
Stormwater Permit (SWP) - Stormwater Management Site Plan:			
Low and Medium Priority Sites		295.00	316.00
High Priority Sites		443.00	474.00
Investigation Fee- No permit		Same as Original Permit	Same as Original Permit
Investigation Fee-Violation		Same as Original Permit	Same as Original Permit
COUNTY UTILITY CONNECTIONS			
County Utility Connection Review:			
Residence or Duplex or Existing Commercial Building		343.00	367.00
Subdivision or Townhome Exemption Development		207.00	221.00
Utility Service Review Committee - Engineering Staff Support (each meeting)		343.00	367.00
FENCE			
Fence Permits:			
Fence Permit (non-encroachment)		70.00	75.00
Fence Encroachment		371.00	397.00
Fence Investigation Fee	Investigation fees are charged when work is started without obtaining necessary permits first. Cost is equal to the cost of the permit.	Same as Original Permit	Same as Original Permit
LOCALIZED FEES			
Localized Fees			
Hillview Special Improvement Fees		based on recorded doc for parcel	based on recorded doc for parcel
Mullan Area / Swtqpqyen Area Special Transportation Impact Fee		based on square footage, see impact fee table	based on square footage, see impact fee table