



City of Missoula, Montana
City Council Committee Agenda Item

Committee: Budget and Finance
Item: FY26 Council Budget Amendment Rule
Date: May 21, 2025
Sponsor(s): Claire Trimble
Department or function: City Clerk
Prepared by: Claire Trimble
Ward(s) Affected:
 Ward 1 Ward 4
 Ward 2 Ward 5
 Ward 3 Ward 6
 All Wards N/A

Action Required:
Click or tap here to enter text.

Recommended Motion(s):
I move the City Council: Adopt the budget timeline below, specifically requiring that budget amendments be submitted in writing to the Clerk and Finance Director no later than 5pm on Monday, August 4, 2025; and that councilors requesting to make an amendment after this date must first motion to open the floor to a new amendment for discussion, and said motion needs a majority to pass.

Timeline:
Committee discussion: Click or tap here to enter text.
Council action (or sets hearing): Click or tap here to enter text.
Public Hearing (if required): Click or tap here to enter text.
Deadline: Click or tap here to enter text.

Background and Alternatives Explored:

Over the years, the budget process has been adjusted, always attempting to balance the need for transparency in public process with the ability to make sound decisions and appropriate adjustments. Last minute amendments are difficult for the public to follow and difficult for staff to give accurate updates to budget adjustment questions. Therefore, the deadline of **Monday, August 4**, is proposed as a balance allowing for time for staff to prepare presentations regarding proposed budgetary changes and for the public to have time to review amendments and contact their representatives about proposed alternatives.

5/21/2025	B&F	Budget 101 Presentation
5/21/2025	B&F	Council budget orientation - forms, deadline, rules
6/4/2025	B&F	Dept budget presentations

6/11/2025	B&F	Dept budget presentations
6/18/2025	B&F	Dept budget presentations
6/25/2025	B&F	Dept budget presentations
7/21/2025	CC	Executive Budget Presentation
7/23/2025	B&F	Council budget deliberations
7/30/2025	B&F	Council budget deliberations
REVISED		
8/4/2025		Amendments Due to Clerk & Finance Director by 5PM
8/4/2025	CC	Budget Public Hearing opens
8/6/2025	B&F	Council budget deliberations
8/11/2025	CC	Budget Adoption

Financial Implications:

Links to external websites: