Request for Commission Action
Administrative Public Meeting
Meeting Date: February 19, 2020
Item No.: 2.

Action Information
Meeting Date: 2/19/2020
Action/Motion Requested: Request board approve interlocal agreement between Missoula County, and the City of Missoula, which establishes the framework for the management of funds to pay a professional consultant to complete the Joint City-County Mullan Area Master Plan.

Parties Involved: Missoula County
City of Missoula

Fiscal Impact: None. The county contribution is included in the FY 2019 budget. The City and Metropolitan Planning Organization are contributing the remaining funds, which was added to the project budget via a budget amendment on January 9, 2020.

Budget Action Required:

Requestor Information
Submitter: Andrew Hagemeier
Department: CAPS - Regulations & Projects
Submitted: 2/10/2020
E-mail: ahagemeier@missoulacounty.us
Presenter: Andrew Hagemeier

Project Information
Project/Item: Interlocal agreement between Missoula County, and the City of Missoula, which establishes the framework for the management of funds to pay a professional consultant to complete the Joint City-County Mullan Area Master Plan.

Project Location: Mullan Area Master Plan
Project/Contract Begin: 2/19/2020
Project/Contract End: 1/1/2021

Action Request Summary
A joint master plan for the Mullan Road area located between Reserve Street and the Missoula International Airport and bound by Mullan Road and West Broadway was identified in the Missoula Area Mapping Project, adopted by the county in the spring of 2019, as a high priority action item. This project also serves to help facilitate the BUILD grant project that will provide funding to develop infrastructure in the project area. This project was approved as part of the city and county planning work programs. An interlocal agreement is needed to address the management of funds in order to carry out this project.

This interlocal agreement will be between the City of Missoula and Missoula County, both political subdivisions of the State of Montana. The purpose of this agreement is for the management of funds to pay the professional planning consultant developing the Joint Mullan Area Master Plan and zoning code. County staff, with consultation from city staff, will administer the contract with the consultant. City and county staff will jointly manage the project, the consultant, and all aspects of the project including plan development and code development. The city and county will be individually responsible at their discretion for final adoption of the plan and code into their respective jurisdictions.

To review the Commissioners’ schedule, please go to http://bit.ly/BCCschedule
policies and regulations.

The city, county and the Missoula Metropolitan Planning Organization (MPO) have all contributed funds to the project. The county is contributing $50,000, and the city and MPO are contributing the remaining $100,000. The total project budget is $150,000.

The city and county, through an interlocal agreement adopted by the county commissioners via Resolution 2013-110, mutually agreed that transportation planning will be administered by the city. Use of federal planning funds administered by the MPO for the Mullan Area Master Plan was approved as part of the adopted federal fiscal year 2020 unified planning work program.

Action Request Approvals
CAPS - Planning
CAPS - Planning
CAPS - Regulations & Projects
Attorney
HR
Risk & Benefits
BCC Admin Staff

Commission Actions

Chair
Commissioner
Commissioner
Action Date 2/19/20

Created/Initiated - 2/10/2020
Approved - 2/12/2020
Approved - 2/13/2020
Approved - 2/13/2020
Approved - 2/14/2020
Approved - 2/18/2020
Final Approval - 2/18/2020

Chair Authorized to Sign: No

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