

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MINUTES**  
**City Council Chambers, 140 W. PINE**  
**July 11, 2019,**  
**AT 10:00 AM**

Voting members present: Tiffany Brander, Neil Miner (Proxy for Donna Gaukler), Vicki Sernich (Proxy for Carol Strizich), Ellen Buchanan, Sarah Coefield, Shane Stack, Randy Velin (Proxy for Lyn Hellegaard), Jeremy Keene, Mike Haynes, Ben Weiss, Dori Brownlow, Chet Crowser, Juniper Davis, Donny Pfeifer

Voting members absent: Corey Aldridge,

Non-voting members present:

Non-voting members absent: Brian Ellestad, Eva Rocke, Ryan Hammon, Bynum Jackson,

Others present: Michael Harpool, Jack Ballas, Ed Bridges, Lee Bridges, Aaron Wilson,

**1. Roll Call**

**2. Approval of Minutes**

The minutes were approved as presented.

**3. Public Comment**

Jack Ballas, chairman of the East Missoula County Sewer District, requested consideration from the board to allocate CMAQ funds to East Missoula's alley sewer project scheduled for 2023.

Lee Bridges, a member of the East Missoula Sewer Board and the East Missoula Community Council, reminded the board that East Missoula is a low income community. She advocated to have CMAQ funds set aside to help fund the East Missoula alley sewer project.

**4. New Business**

**4.1 Review of draft FFY 2020 Unified Planning Work Program (Aaron Wilson) --** [History](#)

Aaron Wilson, Transportation Planning Manager, presented on the draft Unified Planning Work Program and asked the board for changes or recommendations before its adoption in August. There are currently 1.5 million in planning funds for fiscal year 2020 to cover staff, studies, data collection, and any other needed analysis. Over seven hundred and eighty-five thousand dollars is currently unobligated, but because of the planned recession in 2020, it is difficult to know how much can be spent. Changes to the 2020 work program include the Long Range Transportation Plan update, separate travel demand model updates, and possible studies including the Mullan and Broadway area master plan and Reserve street study.

*Donny Pfeifer arrived at 10:14*

The East Missoula corridor study, the model update, and the pavement condition study will carry over into the 2020 budget even though the funds were obligated in fiscal year 2019. Target adoption by TPCC is August 2020.

#### **4.2 Review of draft FFY 2020 – 2024 Transportation Improvement Program (Michael Harpool & Aaron Wilson) --**

[History](#)

Michael Harpool, Missoula Metropolitan Planning Organization, presented on the FFY 2020-2024 Transportation Improvement draft. The board was informed of the additions being made, updates to the performance measures, and the adoption process.

Aaron Wilson, Transportation Planning Manager, spoke to the board about the allocation of CMAQ funds, the potential 2020 rescission impacts, and the project selection and funding process. By 2024, the CMAQ fund balance is projected to be at 3.9 million. The board was encouraged to take a proactive approach to allocating the upcoming funds.

The board went into further discussion regarding the selection process of potential CMAQ funded projects including not programming funds in 2020, assessing the potential effectiveness of projects at reducing congestion and improving air quality, and looking at priorities within the Long Range Transportation Plan. The board concluded that having a subcommittee could aid in the selection process. They deliberated over who would be on the board and what considerations would be made to choose subcommittee members.

The board was informed of the updates made to the Surface Transportation Program Urban, Interstate Maintenance, the Highway Safety Improvement Program, and Urban Preservation Pavement Funding.

The board briefly discussed performance measure specifics.

#### **4.3 Presentation and review of Transportation Market Research Survey (Tara Osendorf & Aaron Wilson) --**

[History](#)

Tara Osendorf, Missoula Metropolitan Planning Organization, presented on the Missoula Area Transportation Market Research Survey. The survey was last done in 2015 prior to the 2016 Long Range Transportation Plan. After a limited solicitation process, BBER was selected, again, as the consultant for this project. The survey will go out by mail the third week in September and will be sent to households instead of specific owners. Staff has reviewed and edited the survey, but the board was asked to do their own evaluation and provide feedback on additional data needs.

The board looked over the survey, asked questions, and opened a discussion on the phrasing and specifics of the questions pertaining to tax increases, mode share, safe routes to schools, roundabouts.

The MPO has a goal to present their contract to council by the end of the month, submit the survey to the county commissioners, and have it mailed out by the third week in September. Comments from the board are encouraged and can be submitted by email for the next couple weeks.

#### **4.4 Presentation of East Missoula Corridor Study draft scope of work (Tara Osendorf) --**

[History](#)

Tara Osendorf, Missoula Metropolitan Planning Organization, presented on the East Missoula Highway 200 Corridor Plan. The board was asked to review the contract and provide feedback of the draft scope. The winning proposal was from WGM Group, who was chosen because of their understanding of the corridor, their strong design background, and their emphasis on funding opportunities. The board was given a project summary and was informed of the scope of services the city will obtain by moving forward with this project. The MPO will present the draft scope to the Transportation Technical Advisory Committee Tuesday, July 16, 2019 and the contract to City Council later in July. Pending approval, work is scheduled to begin in August with the final report available in November of 2020.

The board was asked for their feedback and reminded that they can submit comments by email to the MPO throughout the next week.

5. **Old Business**
6. **Announcements and Closing Comments**
7. **Adjournment**