

## Missoula City Council Administration and Finance Committee Minutes

July 17, 2019

11:05 AM

City Council Chambers

140 W. Pine Street, Missoula , MT

**Members present:** Stacie Anderson, Mirtha Becerra, John DiBari, Heather Harp, Gwen Jones, Julie Merritt, Jesse Ramos, Bryan von Lossberg, Heidi West, Michelle Cares

**Members absent:** Julie Armstrong, Jordan Hess

### 1. ADMINISTRATIVE BUSINESS

#### 1.1 Roll Call

#### 1.2 Approval of the Minutes

The minutes were approved as submitted.

### 2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

### 3. COMMITTEE BUSINESS

#### 3.1 Appointment to the Public Art Committee

Heather Harp endorsed Willow Kip related to her appointment to the Public Art Committee.

No public comment.

**Moved by:** Julie Merritt

Confirm the Mayor's appointment of Willow Kipp to the Public Art Committee beginning immediately and expiring on June 30, 2023.

AYES: (7): John DiBari, Heather Harp, Julie Merritt, Jesse Ramos, Bryan von Lossberg, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jordan Hess, and Gwen Jones

**Vote results: Approved (7 to 0)**

#### 3.2 Appointment to the Tourism Business Improvement District

Heather Harp endorsed Kim Sawyer. Jesse Ramos asked that Ms. Sawyer talk with the small hoteliers related to TBID.

No public comment.

**Moved by:** Heather Harp

The committee recommends city council confirm the Mayor's appointment of Kim Sawyer to the Tourism Business Improvement District, for a new term, beginning immediately and expiring on December 1, 2023.

AYES: (7): John DiBari, Heather Harp, Julie Merritt, Jesse Ramos, Bryan von Lossberg, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jordan Hess, and Gwen Jones

**Vote results: Approved (7 to 0)**

### **3.3 Annual Assessments for Street Maintenance District #1--Downtown**

Marty Rehbein introduced the agenda item.

Julie Merritt made motion.

John DiBari asked how is the assessment made. Mrs. Rehbein answered it's the properties linear front footage to the street.

Bryan von Lossberg asked for a map of the area.

Heidi West asked if residential occupants can call someone to help them deal with rubbish. Mrs. Rehbein said they could call the Business Improvement District concerning trash and recycling and the City Street Department for street sweeping.

No public comment.

**Moved by:** Julie Merritt

Set a public hearing on August 12, 2019, on a resolution levying a special assessment and tax on the lots, pieces and parcels of land situated within Street Maintenance District #1 of the City of Missoula, Montana generally located in the downtown area in the amount of \$104,622.00 for the purpose of defraying the cost of flushing and removing street rubbish from streets and avenues in the district during the fiscal year 2020.

AYES: (7): John DiBari, Heather Harp, Julie Merritt, Jesse Ramos, Bryan von Lossberg, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jordan Hess, and Gwen Jones

**Vote results: Approved (7 to 0)**

### **3.4 Resolution amending fiscal year 2019 budget for Crosby/Cleveland Traffic Calming Circle and KAbloom Rose Park Memorial**

Scott Paasch, Finance Dept, presented the agenda item. Julie Merritt asked for history on the Rose Park traffic circle. Ben Weiss, Bike Pedestrian Coordinator with Development Services indicated this is project spearheaded by a neighborhood. Neighbors received a Neighborhood Project Fund grant from the City's Office of Neighborhoods and then raised the funds necessary to install the circle. On a field visit, City Engineering Division staff realized there would be a tight turning radius for buses traversing the intersection so the location of the circle was moved and resulted in increased costs. City Engineer

Slovarp noted that the additional expense is being managed through the City Engineering budget.

Michelle Cares asked what is the process and ADA requirements for approving a traffic calming circle.

Kevin Slovarp, City Engineer, explained that sidewalk was on all four corners of this particular intersection.

Michelle Cares stated that was helpful and understanding the parameters is helpful.

Ben Weiss provided additional details.

John DiBari asked where the money for the contribution is coming from. Mr. Slovarp itemized the sources of the monies.

Heidi West asked if a drawing of the final project could be provided.

Gwen Jones explained that neighbors have been working on this for years. She is glad this is finally getting finished and thanked Mr. Slovarp for making it work.

Regarding the KAboom Roard Park project, John DiBari asked where the \$65,000 is coming from. Mr. Paasch indicated the funding would be paid from park impact fees.

No public comment.

**Moved by:** John DiBari

Set a public hearing on August 5, 2019 for a resolution amending the annual appropriations for the City of Missoula, Montana as set forth in the fiscal year 2019 budget and capital improvement program that increases the total city budgeted expenditures by \$82,500 and appropriate the Capital Improvement fund expenditures in the amount of \$82,500 in order to install a traffic calming circle at the Crosby/Cleveland intersection and contribution to KAboom for playground installation at Rose Memorial Park.

AYES: (7): John DiBari, Heather Harp, Julie Merritt, Jesse Ramos, Bryan von Lossberg, Heidi West, and Michelle Cares

ABSENT: (5): Stacie Anderson, Julie Armstrong, Mirtha Becerra, Jordan Hess, and Gwen Jones

**Vote results: Approved (7 to 0)**

#### **4. ADJOURNMENT**

The meeting adjourned at 11:23 a.m.