

EXHIBIT PRODUCTION SERVICES AGREEMENT

This Exhibit Production Services Agreement (this “Agreement”) is effective on July 30, 2020 (the “Effective Date”) between City of Missoula (the “Client”), a municipal corporation organized under the laws of the State of Montana, with a principle place of business at 435 Ryman, Missoula, MT 59802, and Process Curiosity, LLC (the “Supplier”) , a limited liability corporation, with a principle place of business at 847 South 700 East, Salt Lake City, Utah 84102.

Background Information

The Client and Supplier (the “Parties”) desire to enter into this Agreement to set forth the terms and conditions of services to be provided by Supplier to the Client for the technical development, fabrication, installation, operational training and maintenance of a collection of exhibits, activities, and related physical components collectively for *DNA Tornado Climbing Base Structure*.

1. DEFINITIONS

As used herein and throughout this Agreement:

- 1.1 “*Agreement*” means the entire content of this Basic Terms and Conditions document, the Proposal document(s), together with any other Addendums designated below, together with any exhibits, schedules or attachments hereto.
- 1.2 “*Client Content*” means all materials, information, photography, writings and other creative content provided by Client for use in the preparation of and/or incorporation in the Deliverables.
- 1.3 “*Copyrights*” means the property rights in original works of authorship, expressed in a tangible medium of expression, as defined and enforceable under U.S. Copyright Law.
- 1.4 “*Deliverables*” means the services and work product specified in the Proposal to be delivered by Supplier to Client, in the form and media specified in the Proposal.
- 1.5 “*Supplier Tools*” means all design tools developed and/or utilized by Supplier in performing the services, including without limitation pre-existing and newly developed software including source code, web authoring tools, type fonts, and application tools, together with any other software, or other inventions whether or not patentable, and general non-copyrightable concepts such as Web site design, architecture, layout, models, molds, navigational and functional elements.
- 1.6 “*Final Exhibits*” means all creative content developed or created by Supplier, or commissioned by Supplier, exclusively for the Project and incorporated into and delivered as part of the Final Deliverables, including and by way of example, not limitation, any and all visual designs, visual elements, graphic design, illustration, photography, animation, sounds, typographic treatments, text, exhibits, and interactive components, modifications to Client Content, and Supplier’s selection, arrangement and coordination of such elements together with Client Content and/or Third Party Materials.

- 1.7 “*Final Deliverables*” means the final versions of Deliverables provided by Supplier and accepted by Client.
- 1.8 “*Preliminary Works*” means all artwork including, but not limited to, concepts, sketches, visual presentations, physical prototypes, models, or other alternate or preliminary designs and documents developed by Supplier and which may or may not be shown and or delivered to Client for consideration but do not form part of the Final Exhibits.
- 1.9 “*Project*” means the scope and purpose of the Client’s identified usage of the work product as described in the Proposal.
- 1.10 “*Services*” means all services and the work product to be provided to Client by Supplier as described and otherwise further defined in the Proposal.
- 1.11 “*Third Party Materials*” means proprietary third party materials which are incorporated into the Final Deliverables, including without limitation stock photography or illustration.
- 1.12 “*Trademarks*” means trade names, words, symbols, designs, logos or other devices or designs used in the Final Deliverables to designate the origin or source of the goods or services of Client.

2. PROPOSAL

The terms of the Proposal shall be effective for fifteen (15) days after presentation to Client. In the event this Agreement is not executed by Client within the time identified, the Proposal, together with any related terms and conditions and deliverables, may be subject to amendment, change or substitution.

3. FEES AND CHARGES

- 3.1 *Fees.* In consideration of the Services to be performed by Supplier, Client shall pay to Supplier fees in the amounts and according to the payment schedule set forth in the Proposal, and all applicable sales, use or value added taxes, even if calculated or assessed subsequent to the payment schedule.
- 3.2 *Invoices.* All invoices are payable within thirty (30) days of receipt. Client shall be responsible for all collection or legal fees necessitated by late or default in payment. Supplier reserves the right to withhold delivery and any transfer of ownership of any current work if accounts are not current or overdue invoices are not paid in full. All grants of any license to use or transfer of ownership of any intellectual property rights under this Agreement are conditioned upon receipt of payment in full which shall be inclusive of any and all outstanding Additional Costs, Taxes, Expenses and Fees, Charges or the costs of Changes.

4. CHANGES

- 4.1 *General Changes.* Unless otherwise provided in the Proposal, and except as otherwise provided for herein, Client shall pay additional charges for changes requested by Client which are outside the scope of the Services on a time and materials basis, at Supplier's standard hourly rate of \$225 per hour plus materials. Such charges shall be in addition to all other amounts payable under the Proposal, despite any maximum budget, contract price or final price identified therein. Supplier may extend or modify any delivery schedule or deadlines in the Proposal and Deliverables as may be required by such Changes.
- 4.2 *Substantive Changes.* If Client requests or instructs Changes that amount to a revision in or near excess of the time required to produce the Deliverables, and or the value or scope of the Services, Supplier shall be entitled to submit a new and separate Proposal to Client for written approval. Work shall not begin on the revised services until a fully signed revised Proposal and, if required, any additional retainer fees are received by Supplier.
- 4.3 *Timing.* Supplier will prioritize performance of the Services as may be necessary or as identified in the Proposal, and will undertake commercially reasonable efforts to perform the Services within the time(s) identified in the Proposal. Client agrees to review Deliverables within the time identified for such reviews and to promptly either, (i) approve the Deliverables in writing or (ii) provide written comments and/or corrections sufficient to identify the Client's concerns, objections or corrections to Supplier. Supplier shall be entitled to request written clarification of any concern, objection or correction. Client acknowledges and agrees that Supplier's ability to meet any and all schedules is entirely dependent upon Client's prompt performance of its obligations to provide materials and written approvals and/or instructions pursuant to the Proposal and that any delays in Client's performance or Changes in the Services or Deliverables requested by Client may delay delivery of the Deliverables. Any such delay caused by Client shall not constitute a breach of any term, condition or Supplier's obligations under this Agreement.
- 4.4 *Testing and Acceptance.* Supplier will exercise commercially reasonable efforts to test Deliverables requiring testing and to make all necessary corrections prior to providing Deliverables to Client. Client, within five (5) business days of receipt of each Deliverable, shall notify Supplier, in writing, of any failure of such Deliverable to comply with the specifications set forth in the Proposal, or of any other objections, corrections, changes or amendments Client wishes made to such Deliverable. Any such written notice shall be sufficient to identify with clarity any objection, correction or change or amendment, and Supplier will undertake to make the same in a commercially timely manner. Any and all objections, corrections, changes or amendments shall be subject to the terms and conditions of this Agreement. In the absence of such notice from Client, the Deliverable shall be deemed accepted.

5. CLIENT RESPONSIBILITIES

Client acknowledges that it shall be responsible for performing the following in a reasonable and timely manner: (a) coordination of any decision-making with parties other than the Supplier; (b) provision of Client Content in a form suitable for reproduction or incorporation into the Deliverables without further preparation, unless otherwise expressly provided in the Proposal; and (c) final proofreading and in the event that Client has approved Deliverables but errors, such as, by way of example, not limitation, typographic errors or misspellings, remain in the finished product, Client shall incur the cost of correcting such errors.

6. ACCREDITATION/PROMOTIONS

All displays or publications of the Deliverables shall bear accreditation and/or copyright notice in Supplier's name in the form, size and location as incorporated by Supplier in the Deliverables, or as otherwise directed by Supplier. Supplier retains the right to reproduce, publish and display the Deliverables in Supplier's portfolios and websites, and in galleries, design periodicals and other media or exhibits for the purposes of recognition of creative excellence or professional advancement, and to be credited with authorship of the Deliverables in connection with such uses. Either party, subject to the other's reasonable approval, may describe its role in relation to the Project and, if applicable, the services provided to the other party on its website and in other promotional materials, and, if not expressly objected to, include a link to the other party's website.

7. CONFIDENTIAL INFORMATION

Each party acknowledges that in connection with this Agreement it may receive certain confidential or proprietary technical and business information and materials of the other party, including without limitation Preliminary Works ("Confidential Information"). Each party, its agents and employees shall hold and maintain in strict confidence all Confidential Information, shall not disclose Confidential Information to any third party (See related public access requirements in Section 12.10), and shall not use any Confidential Information except as may be necessary to perform its obligations under the Proposal except as may be required by a court or governmental authority. Notwithstanding the foregoing, Confidential Information shall not include any information that is in the public domain or becomes publicly known through no fault of the receiving party, or is otherwise properly received from a third party without an obligation of confidentiality.

8. RELATIONSHIP OF THE PARTIES

8.1 *Independent Contractor.* Supplier is an independent contractor, not an employee of Client or any company affiliated with Client. Supplier shall provide the Services under the general direction of Client, but Supplier shall determine, in Supplier's sole discretion, the manner and means by which the Services are accomplished. This Agreement does not create a partnership or joint venture and neither party is authorized to act as agent or bind the other party except as expressly stated in this Agreement. Supplier and the work product or Deliverables prepared by SUPPLIER shall not be deemed a work for hire as that term is defined under Copyright Law. All rights, if any, granted to Client are

contractual in nature and are wholly defined by the express written agreement of the parties and the various terms and conditions of this Agreement.

- 8.2 *Supplier Agents.* Supplier shall be permitted to engage and/or use third party Suppliers or other service providers as independent contractors in connection with the Services (“Design Agents”). Notwithstanding, Supplier shall remain fully responsible for such Design Agents’ compliance with the various terms and conditions of this Agreement.
- 8.3 *No Solicitation.* During the term of this Agreement, and for a period of six (6) months after expiration or termination of this Agreement, Client agrees not to solicit, recruit, engage, or otherwise employ or retain, on a full-time, part-time, consulting, work-for-hire, or any other kind of basis, any Supplier, employee or Design Agent of Supplier, whether or not said person has been assigned to perform tasks under this Agreement. In the event such employment, consultation or work-for-hire event occurs, Client agrees that Supplier shall be entitled to an agency commission to be the greater of, either (a) 25 percent of said person’s starting salary with Client, or (b) 25 percent of fees paid to said person if engaged by Client as an independent contractor. In the event of (a) above, payment of the commission will be due within 30 days of the employment starting date. In the event of (b) above, payment will be due at the end of any month during which the independent contractor performed services for Client. Supplier, in the event of nonpayment and in connection with this section, shall be entitled to seek all remedies under law and equity.
- 8.4 *No Exclusivity.* The parties expressly acknowledge that this Agreement does not create an exclusive relationship between the parties. Client is free to engage others to perform services of the same or similar nature to those provided by Supplier, and Supplier shall be entitled to offer and provide design services to others, solicit other clients and otherwise advertise the services offered by Supplier.

9. WARRANTIES AND REPRESENTATIONS

- 9.1 *By Client.* Client represents, warrants and covenants to Supplier that (a) Client owns all right, title, and interest in, or otherwise has full right and authority to permit the use of the Client Content, (b) to the best of Client’s knowledge, the Client Content does not infringe the rights of any third party, and use of the Client Content as well as any Trademarks in connection with the Project does not and will not violate the rights of any third parties, (c) Client shall comply with the terms and conditions of any licensing agreements which govern the use of Third Party Materials, and (d) Client shall comply with all laws and regulations as they relate to the Services and Deliverables.
- 9.2 *By Supplier* (a) Supplier hereby represents, warrants and covenants to Client that Supplier will provide the Services identified in the Agreement in a professional and workmanlike manner and in accordance with all reasonable professional standards for such services. (b) Supplier further represents, warrants and covenants to Client that (i) except for Third Party Materials and Client Content, the Final Deliverables shall be the original work of Supplier and/or its independent contractors, (ii) in the event that the Final Deliverables

include the work of independent contractors commissioned for the Project by Supplier, Supplier shall have secure agreements from such contractors granting all necessary rights, title, and interest in and to the Final Deliverables sufficient for Supplier to grant the intellectual property rights provided in this Agreement, and (iii) to the best of Supplier's knowledge, the Final Exhibits provided by Supplier and Supplier's subcontractors does not infringe the rights of any party, and use of same in connection with the Project will not violate the rights of any third parties. In the event Client or third parties modify or otherwise use the Deliverables outside of the scope or for any purpose not identified in the Proposal or this Agreement or contrary to the terms and conditions noted herein, all representations and warranties of Supplier shall be void. (c) EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES STATED IN THIS AGREEMENT, SUPPLIER MAKES NO WARRANTIES WHATSOEVER. SUPPLIER EXPLICITLY DISCLAIMS ANY OTHER WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR COMPLIANCE WITH LAWS OR GOVERNMENT RULES OR REGULATIONS APPLICABLE TO THE PROJECT.

- 9.3 *Insurance.* Supplier shall obtain and keep in force with nationally recognized insurance company a comprehensive general liability insurance policy on an occurrence basis in the amount of at least \$1,000,000 per each claim, and \$2,000,000 in the aggregate, for bodily injury and/or property damage, and shall submit to the Client proof of such insurance in a Certificate of Insurance form. Supplier shall also maintain worker's compensation insurance as required by law, and submit to the Client proof of such insurance in a form acceptable to the Client. Supplier the Client as an additional insured party on the general liability coverage.

10. INDEMNIFICATION/LIABILITY

- 10.1 *By Client.* Client agrees to indemnify, save and hold harmless Supplier from any and all damages, liabilities, costs, losses or expenses arising out of any claim, demand, or action by a third party arising out of any breach of Client's responsibilities or obligations, representations or warranties under this Agreement. Under such circumstances Supplier shall promptly notify Client in writing of any claim or suit; (a) Client has sole control of the defense and all related settlement negotiations; and (b) Supplier provides Client with commercially reasonable assistance, information and authority necessary to perform Client's obligations under this section. Client will reimburse the reasonable out-of-pocket expenses incurred by Supplier in providing such assistance.

- 10.2 *By Supplier.* Subject to the terms, conditions, express representations and warranties provided in this Agreement, Supplier agrees to indemnify, save and hold harmless Client from any and all damages, liabilities, costs, losses or expenses arising out of any finding of fact which is inconsistent with Supplier's representations and warranties made herein, except in the event any such claims, damages, liabilities, costs, losses or expenses arise directly as a result of gross negligence or misconduct of Client provided that (a) Client promptly notifies Supplier in writing of the claim; (b) Supplier shall have sole control of the defense and all related settlement negotiations; and (c) Client shall provide Supplier

with the assistance, information and authority necessary to perform Supplier's obligations under this section. Notwithstanding the foregoing, Supplier shall have no obligation to defend or otherwise indemnify Client for any claim or adverse finding of fact arising out of or due to Client Content, any unauthorized content, improper or illegal use, or the failure to update or maintain any Deliverables provided by Supplier.

- 10.3 *Limitation of Liability.* THE SERVICES AND THE WORK PRODUCT OF SUPPLIER ARE SOLD "AS IS." IN ALL CIRCUMSTANCES, THE MAXIMUM LIABILITY OF SUPPLIER, ITS DIRECTORS, OFFICERS, EMPLOYEES, DESIGN AGENTS AND AFFILIATES ("SUPPLIER PARTIES"), TO CLIENT FOR DAMAGES FOR ANY AND ALL CAUSES WHATSOEVER, AND CLIENT'S MAXIMUM REMEDY, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT, TORT OR OTHERWISE, SHALL BE LIMITED TO THE NET PROFIT OF SUPPLIER. IN NO EVENT SHALL SUPPLIER BE LIABLE FOR ANY LOST DATA OR CONTENT, LOST PROFITS, BUSINESS INTERRUPTION OR FOR ANY INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES ARISING OUT OF OR RELATING TO THE MATERIALS OR THE SERVICES PROVIDED BY SUPPLIER, EVEN IF SUPPLIER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

11. TERM AND TERMINATION

This Agreement shall commence upon the Effective Date and shall remain effective until the Services are completed and delivered.

This Agreement may be terminated at any time by either party effective immediately upon notice, or the mutual agreement of the parties, or if any party: (a) becomes insolvent, files a petition in bankruptcy, makes an assignment for the benefit of its creditors; or (b) breaches any of its material responsibilities or obligations under this Agreement, which breach is not remedied within ten (10) days from receipt of written notice of such breach.

In the event of termination, Supplier shall be compensated for the Services performed through the date of termination in the amount of (a) any advance payment, (b) a prorated portion of the fees due, or (c) hourly fees for work performed by Supplier or Supplier's agents as of the date of termination, whichever is greater; and Client shall pay all Expenses, fees, out of pockets together with any Additional Costs incurred through and up to, the date of cancellation.

In the event of termination by Client and upon full payment of compensation as provided herein, Supplier grants to Client such right and title as provided for in the Proposal of this Agreement with respect to those Deliverables provided to, and accepted by Client as of the date of termination.

Upon expiration or termination of this Agreement: (a) each party shall return or, at the disclosing party's request, destroy the Confidential Information of the other party, and (b) other than as provided herein, all rights and obligations of each party under this Agreement, exclusive of the Services, shall survive.

12. GENERAL

- 12.1 Compliance with Laws.* Supplier agrees to comply with all federal, state and local laws, ordinances, rules and regulations, including the safety rules, codes, and provisions of the Montana Safety Act in Title 50, Chapter 71, MCA.
- 12.2 Modification/Waiver.* This Agreement may be modified by the parties. Any modification of this Agreement must be in writing, except that Supplier's invoices may include, and Client shall pay, expenses or costs that Client authorizes by electronic mail in cases of extreme time sensitivity. Failure by either party to enforce any right or seek to remedy any breach under this Agreement shall not be construed as a waiver of such rights nor shall a waiver by either party of default in one or more instances be construed as constituting a continuing waiver or as a waiver of any other breach.
- 12.3 Notices.* All notices to be given hereunder shall be transmitted in writing either by facsimile or electronic mail with return confirmation of receipt or by certified or registered mail, return receipt requested, and shall be sent to the addresses identified below, unless notification of change of address is given in writing. Notice shall be effective upon receipt or in the case of fax or e-mail, upon confirmation of receipt.
- 12.4 No Assignment.* Neither party may assign, whether in writing or orally, or encumber its rights or obligations under this Agreement or permit the same to be transferred, assigned or encumbered by operation of law or otherwise, without the prior written consent of the other party.
- 12.5 Force Majeure.* Supplier shall not be deemed in breach of this Agreement if Supplier is unable to complete the Services or any portion thereof by reason of fire, earthquake, labor dispute, act of God or public enemy, death, illness or incapacity of Supplier or any local, state federal, national or international law, governmental order or regulation or any other event beyond Supplier's control (collectively, "Force Majeure Event"). Upon occurrence of any Force Majeure Event, Supplier shall give notice to Client of its inability to perform or of delay in completing the Services and shall propose revisions to the schedule for completion of the Services.
- 12.6 Governing Law and Dispute Resolution.* The formation, construction, performance and enforcement of this Agreement shall be in accordance with the laws of the United States and the state of Utah without regard to its conflict of law provisions or the conflict of law provisions of any other jurisdiction. In the event of a dispute arising out of this Agreement, the parties agree to attempt to resolve any dispute by negotiation between the parties. If they are unable to resolve the dispute, either party may commence mediation and/or binding arbitration through the American Arbitration Association, or other forum

mutually agreed to by the parties. The prevailing party in any dispute resolved by binding arbitration or litigation shall be entitled to recover its attorneys' fees and costs. In all other circumstances, the parties specifically consent to the local, state and federal courts located in the state of Utah. The parties hereby waive any jurisdictional or venue defenses available to them and further consent to service of process by mail. Client acknowledges that Supplier will have no adequate remedy at law in the event Client uses the deliverables in any way not permitted hereunder, and hereby agrees that Supplier shall be entitled to equitable relief by way of temporary and permanent injunction, and such other and further relief at law or equity as any arbitrator or court of competent jurisdiction may deem just and proper, in addition to any and all other remedies provided for herein.

- 12.7 *Severability.* Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect and the invalid or unenforceable provision shall be replaced by a valid or enforceable provision.
- 12.8 *Headings.* The numbering and captions of the various sections are solely for convenience and reference only and shall not affect the scope, meaning, intent or interpretation of the provisions of this Agreement nor shall such headings otherwise be given any legal effect.
- 12.9 *Nondiscrimination and Affirmative Action.* Supplier agrees that all hiring of persons performing this Agreement will be on the basis of merit and qualification and there shall be no discrimination in employment on the basis of race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status or sexual orientation, gender identity or expression, except where these criteria are reasonable bona fide occupational qualifications. The Supplier further agrees to comply with the City's (Client) Affirmative Action policy attached hereto as Exhibit A.
- 12.10 *Public Access to Information.* Supplier acknowledges that the City (Client) is a local government entity and its records are subject to disclosure under Montana Law. Certain information may be protected from disclosure. Protected information includes confidential criminal justice information, information concerning an individual privacy interest, legitimate trade secrets and other constitutionally protected proprietary information and certain information relating to individual or public safety. The parties agree to confer prior to disclosure of information relating to this Agreement and its performance which may include protected information.
- 12.11 *Integration.* This Agreement comprises the entire understanding of the parties hereto on the subject matter herein contained, and supersedes and merges all prior and contemporaneous agreements, understandings and discussions between the parties relating to the subject matter of this Agreement. In the event of a conflict between the Proposal and any other Agreement documents, the terms of the Proposal shall control.

This Agreement comprises this Basic Terms and Conditions document, the Proposal, and the following documents as indicated by the parties' initials:

____ Addendum 1: Interactive-Specific Terms & Conditions

____ Addendum 2: The Proposal Scope of Work

By their execution below, the parties hereto have agreed to all of the terms and conditions of this Agreement effective as of the last date of signature below, and each signatory represents that it has the full authority to enter into this Agreement and to bind her/his respective party to all of the terms and conditions herein.

SUPPLIER:

Blake Wigdahl, Principal
Process Curiosity, LLC
847 S 700 E
Salt Lake City, UT 84102
blake@processcuriosity.com

CLIENT:

City of Missoula, Office of Housing and
Community Development
435 Ryman St.
Missoula, MT 59802
406-552-6395
epehan@ci.missoula.mt.us

Signed: _____

Date: _____

Signed: _____

By: _____

Title: _____

Date: _____

Exhibit A

Affirmative Action/EEO Policy

NON-DISCRIMINATION. All hiring shall be on the basis of merit and qualification and there shall be no discrimination in employment on the basis of race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status, sexual orientation or gender identity/expression, except where these criteria are reasonable bona fide occupational qualifications.

AFFIRMATIVE ACTION POLICY. Contractors, subcontractors, sub grantees, and other firms doing business with the City of Missoula must be in compliance with the City of Missoula's Affirmative Action Plan, and Title 49 Montana Codes Annotated, entitled "Human Rights" or forfeit the right to continue such business dealings.

The City's Affirmative Action Policy Statement is:

The Mayor of the City of Missoula or the Mayor's designee may adopt an affirmative action plan to provide all persons equal opportunity for employment without regard to race, ancestry, color, handicap, religion, creed, national origin, sex, age, or marital status. In keeping with this commitment, we are assigning to all department heads and their staff the responsibility to actively facilitate equal employment opportunity for all present employees, applicants, and trainees. This responsibility shall include assurance that employment decisions are based on furthering the principle of equal employment opportunity by imposing only valid requirements for employment and assuring that all human resource actions are administered on the basis of job necessity.

Specific responsibility for developing, implementing, monitoring and reporting are assigned to the City Human Resource staff under the supervision and direction of the Chief Administrative Officer and the Mayor.

It is the policy of the City of Missoula to eliminate any practice or procedure that discriminates illegally or has an adverse impact on an "affected" class. Equal opportunity shall be provided for all City employees during their terms of employment. All applicants for City employment shall be employed on the basis of their qualifications and abilities.

The City of Missoula, where practical, shall utilize minority owned enterprises and shall ensure that subcontractors and vendors comply with this policy. Failure of subcontractors and vendors to comply with this policy statement shall jeopardize initial, continued, or renewed funds.

Our commitment is intended to promote equal opportunity in all employment practices and provide a positive program of affirmative action for the City of Missoula, its employees, program participants, trainees and applicants.

Addendum 1: Interactive-Specific Terms and Conditions

1 SUPPORT SERVICES

- 1.1 *Warranty Period.*** “Support Services” means commercially reasonable technical support and assistance to maintain and update the Deliverables, including correcting any errors or Deficiencies, but shall not include the development of enhancements to the Project or other services outside the scope of the Proposal. During the first six (6) months following final installation of Final Deliverables (“Warranty Period”), if any, Supplier shall provide up to forty (40) hours of Support Services at no additional cost to Client. Additional time shall be billed at Supplier’s regular hourly rate, then in effect upon the date of the request for additional support. The Warranty does not cover replacement of any consumable materials or routine maintenance, each of which is the responsibility of the Client. The Client assumes all the risks associated with the operation of the Final Exhibits.

2 ENHANCEMENTS

During the Warranty Period, Client may request that Supplier develop enhancements to the Deliverables, and Supplier shall exercise commercially reasonable efforts to prioritize Supplier’s resources to create such enhancements. The parties understand that preexisting obligations to third parties existing on the date of the request for enhancements may delay the immediate execution of any such requested enhancements. Such enhancements shall be provided on a time and materials basis at Supplier’s then in effect price for such services.

3 ADDITIONAL WARRANTIES AND REPRESENTATIONS

- 3.1 *Deficiencies.*** Subject to the representations and warranties of Client in connection with Client Content, Supplier represents and warrants that the Final Deliverables will be free from Deficiencies. For the purposes of this Agreement, “Deficiency” shall mean a failure to comply with the specifications set forth in the Proposal in any material respect, but shall not include any problems caused by Client Content, modifications, alterations or changes made to Final Deliverables by Client or any third party after delivery by Supplier, or the interaction of Final Deliverables with third party applications. The parties acknowledge that Client’s sole remedy and SUPPLIER’s sole liability for a breach of this Section is the obligation of Supplier to correct any Deficiency identified within the Warranty Period. In the event that a Deficiency is caused by Third Party Materials provided or specified by Supplier, Supplier’s sole obligation shall be to substitute alternative Third Party Materials.
- 3.2 *Supplier Tools.*** Subject to the representations and warranties of the Client in connection with the materials supplied by Client, Supplier represents and warrants that, to the best of Supplier’s knowledge, the Supplier Tools do not knowingly infringe the rights of any third party, and use of same in connection with the Project will not knowingly violate the rights of any third parties except to the extent that such violations are caused by Client Content, or the modification of, or use of the Deliverables in combination with materials or equipment outside the scope of the applicable specifications, by Client or third parties.

4 COMPLIANCE WITH LAWS

Supplier shall use commercially reasonable efforts to ensure that all Final Deliverables shall be designed to comply with the known relevant rules and regulations. Client, upon acceptance of the Deliverables, shall be responsible for conformance with all laws relating to the transfer of software and technology.

Addendum 2: The Proposal Scope of Work

Scope of Exhibit Production Services Agreement is to fabricate and install DNA Tornado Climber Structure as detailed in stamped architectural drawings and Engineering drawings dated July 28, 2020. Provided as separate stamped documents and delivered in final deliverables for the Work Authorization Design contract.

Provide graphic design and printing for wall Mural adjacent to climber and climber graphics.

Design and fabricate additional exhibit and theming components based on grant funds available after detail pricing on Climber components detailed in Architectural and Engineering drawings. Estimated Fabrication budget below provided as a guide for fabrication.

Final costing to be provided on or before September 18, 2020, in a Climber budget review meeting. This costing will determine available funds for additional exhibit and theming components.

Detail Budget Projection

Fabrication Budget	Total
Climber Base Structural Components	\$ 120,000
Mural	\$ 30,000
Project Management	\$ 25,000
Production Design & Art Direction	\$ 10,000
Production Design/Engineering	\$ 15,000
Production Supervision	\$ 20,000
Installation	\$ 100,000
Climber Structural Total	\$ 320,000
<i>Budget</i>	<i>\$ 360,000</i>
<i>Estimate Available for Additional Exhibits</i>	<i>\$ 40,000</i>

Timeline

- August - Bidding Climbing Structure
- September 18, 2020 – Finalize Detail Budget, Review additional exhibit/theming options beyond base structure
- October 2020 – June 2021 – Fabrication
- July 2021 – Installation all components

Payment Schedule

- July 30, 2020 – \$85,000 Initial Phase Fabrication Installment
- October 1, 2020 - \$175,000 Second Fabrication Installment
- Final Payment due start of installation – July 2021 - \$100,000