



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Public Works

**Item:** Change order for city hall security access point

**Date:** November 19, 2020

**Sponsor(s):** Matt Lawson

**Prepared by:** Marty Rehbein

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

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**Action Required:**

Consider a resolution

**Recommended Motion(s):**

I move the City Council: Adopt a resolution in accordance with Section 7 5 4308, MCA "Procedure to Modify Municipal Contracts," approving Change order No. 1 to the contract between D. Lower Construction and the City of Missoula to address secure access to City Hall

**Timeline:**

Referral to committee:	November 23, 2020
Committee discussion:	December 2, 2020
Council action (or sets hearing):	December 7, 2020
Public Hearing:	N/A
Deadline:	ASAP

**Background and Alternatives Explored:**

This project will address the immediate security access needs at the front door of City Hall due to COVID-19, and it addresses one of the recommendations listed in the Department of Homeland Security's security audit of City facilities. The change order will add new secure entry doors to City Hall providing a Security/health screening check in desk with a secure public access point. . We will provide an updated entry that meets accessibility requirements and access to a secure desk/booth for security personnel to work with and greet the public. The change order includes updates to heating, venting, air conditioning,, electrical, handrails, building structure and lighting to accommodate this additional space

D. Lower Construction is currently working onsite on the Human Resources and City Attorney's office remodel which includes similar work. They are available to complete this project in a timely manner. Staff are recommending amending the existing contract with D. Lower to add the work at the front entrance.

**Financial Implications:**

Costs for the project are being finalized as of the submittal of this referral and will be presented prior to the Public Works Committee meeting.