

**THE EVER EXPANDING; PRIORITY LOADED; WHY ISN'T IT DONE YET; NEEDED IT YESTERDAY  
TO-DO-LIST FOR  
DAVID SELVAGE, CHIEF GOPHER, BOTTLE WASHER, ADVISOR TO THE PRESIDENT, AND  
PARK SYSTEMS & SERVICES SUPERINTENDENT**

As of June 17, 2019

Indicates "new" activities and assignments since last update (November 1, 2018)

Current Project priorities

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0) Systems & Services Duties

- a. Budget and CIP – completed assigned updates, new CIP's and Budget enhancement requests – Monitoring FMRP expenses through June 30, 2019.
- b. Permit reviews – reviewed and commented on 18 permits that have impact on Urban Forestry, Parks, and/or maintained ROW.
- c. Development Services
  - i. Member of Code Compliance team. Participating in monthly meetings as applicable to P&R Department
  - ii. Reminded developer's representative for Invermere Subdivision of need initiate park planning requirements in order for final phase to be approved.
  - iii. Continuing efforts to change City's processes for permitting of utilities and fiber lines using directional boring within public ROW to address negative impacts from lack of restoration in boulevards, impacts to sidewalk users, and streets.
  - iv. Seeking remediation of damages from improper use of maintained landscape median on Madison Street by boring contractor for Century Link. Involved entities have been non-responsive for over 30 days.
- d. Land & Water Conservation Fund parks:
  - i. MDT requesting staging area in Caras East Park for Higgins Street bridge project. Since the bridge project uses Federal funds, the impacts on that park will be assessed under the 6(F) provisions of the Federal NEPA review process. Use of staging will likely be a "temporary" take requiring compensation. Coordinating review of impacts with MDA, Saturday Market, & MPR staff.
  - ii. Notified Charter and Century link they have facilities placed in Kiwanis park that do not have easements and do not comply with LWCF requirements. Seeking to move or place pedestals underground and grant appropriate easement(s) as needed.
  - iii. Monitoring Lambros-Farran Apartment project lease at Kiwanis Park.
    - 1. Plaza construction began 10/16. Owners Rep has made no significant progress to date but keeps stating work will restart soon. Sent request for project schedule to Owner and rep.
- e. Park Impact Fee
  - i. No recent activity
- f. Projects Team support:
  - i. Van Buren Interchange Coordination – assumed from Patrick 6/19

1. Loss of plants sustained at RUX due to inadequate watering. Replacement plantings to be installed next spring.
      2. Irrigation plan approved and in progress. Numerous challenges cropping up.
    - ii. Bess Reed –Holiday Inn Partnership
      1. Waiting on developer/owner for next step to advance proposed Land exchange
    - iii. Cregg Lane construction coordination – project is 99% complete as of 6/14/19
  - g. Jeffery Park warrantee matters.
    - i. Tree warrantee replace to occur in spring by Caras Nursery
- 1 Park Planning & Administration
  - a. Contributing to renegotiation of MDT maintenance contract with City of Missoula.
  - b. Inter-Agency Plan reviews
    - i. Downtown Master Plan – reviewing draft sections as made available. Participated in focus group discussion.
  - c. Westside Neighborhood CPTED concerns:
    - i. Prepared components of budget request
    - ii. Met with paint company for quote to use epoxy coating system to address graffiti
  - d. Easement/License requests:
    - i. Westside Park Lease preparation and review. Assisting Director.
- 2 Fort Missoula Regional Park
  - i. Provide review and approval of operating budget expenses thru 6/30/19
  - ii. Bidding Seal Coat work for phase one parking lots and driveways
  - iii. Coordinate warrantee work as necessary.
  - iv. Review Operations Manual when prepared
  - v. Obtain and set DOLA agility logs and crawl pipes – Treasure State Tree Service is donating logs
  - vi. Received request from MCPS for access easement through the park to get to their pasture property. Requested clarification on their needs, ability to limit potential impacts and liability, as well as mitigate impacts from regular use.
- 3 2018 Clark Fork River flooding –Repair of Tower Street, Silver Boat Ramp, and Greenough Park impacts were funded by FEMA. Rebidding Greenough to use formal bid process. Knife River apparent low bid for Silver and Tower work.
- 4 44 Ranch Playground Donation by Spectrum Aquatics – no activity
  - a. Phase II purchase of additional pg delayed due to lack of funding/budget constraints.
- 5 Park Asset Management – updating parkland ownerships and related new/replaced infrastructure data as time permits
- 6 Parks & Rec Comp Plan Update.
  - a. No recent activity
- 7 Coordinating installation of new web cam for Brennan’s Wave –

- a. No activity since conduit was install in 2016.
- 8 Policy development – no new activity.
- 9 Honeysuckle encroachment – delayed until funds are available for survey services to field identify property line.
- 10 Develop MIS for Stormwater billing of P&R direct services.
- 11 Penland encroachment concern @ 119 Artemos - no activity
- 12 Others.....

**Partial list of completed activities & projects (highlights since August, 2018)**

Prepared Parks & Recreation services analysis for proposed annexation of +/- 3,200 acres in NW Missoula that includes the Airport.

Yeah Team! Prepared successful Recreational Trails Grant for Waterworks Hill Trailhead improvements (\$50K awarded) with assistance and input from Neil Miner, Morgan Valliant, Elizibeth Ericson and Ryan Applegate.

Worked with Nathan McLeod to prepare Blue Zone/Degree grant application for \$90K that would fund two informational kiosks with water fountain, bike repair station, map, etc.... on the Milwaukee Trail

Provide parkland, trails, and facility data to consultant for updating of Park fee. Supplied map and cost estimate for Koly Park improvements funding request,

Completed plan review and assisted with preparation of development agreement for Playfair/Western Montana Fair shared pathways and parking.

Fort Missoula Regional Park Operations - updated annual operating calendar and work schedules for 2019

Kolendich Railroad Bridge renovation – prepared RFP for design or design- build renovation of rail bridge to serve as bike/ped bridge and maintenance access to pending open space acquisition. No activity/progress.

Westside Neighborhood Crime Prevention through environmental design concerns -

- i. City Water installed a camera that covers north end of California St Ped Bridge.
- ii. Parks added additional garbage cans to handle increase in trash
- iii. Path lighting globes fixed at both ends of bridge.

Attended FEMA workshop.

Assisted director with various personnel matters.

Completed Airport annexation service impact evaluation for Parks & Recreation Services. Determined that Canyon River HOA's Redfern Park would be generally suitable for City operations.

Inventoried and assessed Canyon River Subdivision's parklands for suitability to be taken over for public maintenance. Prepared Maintenance impact statement for park, prepared budget request to City Council.