



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Administration and Finance

**Item:** Resolution levying assessments for the Missoula Tourism Business Improvement District for fiscal year 2020

**Date:** August 15, 2019

**Sponsor(s):** Marty Rehbein

**Prepared by:** same

**Ward(s) Affected:**

<input type="checkbox"/> Ward 1	<input type="checkbox"/> Ward 4
<input type="checkbox"/> Ward 2	<input type="checkbox"/> Ward 5
<input type="checkbox"/> Ward 3	<input type="checkbox"/> Ward 6
<input type="checkbox"/> All Wards	<input checked="" type="checkbox"/> N/A

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**Action Required:**  
Adopt resolution

**Recommended Motion(s):**

I move the City Council: Adopt a resolution levying annual assessments on the hotels located in the Tourism Business Improvement District of the City of Missoula for fiscal year 2020 in the amount of \$2 per occupied room night in accordance with 7-12-1132 MCA.

**Timeline:**

Referral to committee:	August 19, 2019
Committee discussion:	August 21, 2019
Council action (or sets hearing):	August 26, 2019
Public Hearing:	n/a
Deadline:	August 26, 2019

**Background and Alternatives Explored:**

As part of the City's consideration of the fiscal year 2020 budget, the TBID Board of Trustees has prepared and presented a work plan and budget for fiscal year (FY) 2020 to City Council. The City Council conducted a public hearing on the FY20 TBID work plan and budget on August 19, 2019 and approved it.

To fund the work plan and budget, the resolution levies a \$2 per occupied room night assessment on the hotels located and/or constructed within the TBID boundary (the City's incorporate limits) during fiscal year 2020 in accordance with 7-12-1132 (4) and 7-12-1133(c). A "hotel" has over (7) units and is defined in 50-51-102 (6) MCA is any property which meet the following criteria and are located within the boundaries of the district:

- (a) a building or structure kept, used, maintained as, advertised as, or held out to the public to be a hotel, motel, inn, motor court, tourist court, or public lodging house; and
- (b) a place where sleeping accommodations are furnished for a fee to transient guests, with or without meals.

As of the date of the resolution the current City of Missoula corporate limits are shown in Exhibit A and the current list of hotel/motel properties is shown in Exhibit B. Properties meeting the

definition of a “hotel” that are constructed and/or incorporated into the boundaries of the city limits after the effective date of this resolution (but not listed in Exhibits A or B) are subject to TBID assessments.

In accordance with section 7-12-1143 MCA, the annual work plan and budget includes funding for adequate liability coverage insuring the district, the Board, and the City of Missoula against legal liability for personal injury and property damage in an amount sufficient to cover the City of Missoula’s statutory liability limits as stated in Sect. 2-9-108(1), MCA.

**Financial Implications:**

There are no impacts to the City’s budget. Each hotel in the TBID collects the \$2 assessment for each room night sold, similar to the state bed tax. Quarterly, the hotels submit a report to the TBID’s accountant of the room nights sold. The accountant invoices the hotel. The hotel remits the fees they have collected during the quarter to the TBID.

**Links to external websites:**

[Tourism Business Improvement District website](#)