



**City of Missoula, Montana**  
**Item to be Referred to City Council Committee**

**Committee:** Public Safety and Health  
**Item:** Contract with EPICC, LLC for renovations at the Catlin St. Police Facility  
**Date:** February 18, 2021  
**Sponsor(s):** Dale Bickell  
**Prepared by:** Dale Bickell  
**Ward(s) Affected:**  
 Ward 1                       Ward 4  
 Ward 2                       Ward 5  
 Ward 3                       Ward 6  
 All Wards                       N/A

**Action Required:**  
Authorize the Mayor to execute a contract with EPICC, LLC for renovations at the Catlin St. Police Facility

**Recommended Motion(s):**  
I move the City Council: approve and authorize the Mayor to execute and sign a contract with EPICC, LLC for renovations at the Catlin St. Police Facility

**Timeline:**  
Referral to committee: February 22, 2021  
Committee discussion: February 25, 2021  
Council action (or sets hearing): March 1, 2021  
Public Hearing: N/A  
Deadline: N/A

**Background and Alternatives Explored:**  
During the FY2021 budget process, the Missoula Police Department submitted a Capital Improvement Request to fund alterations to the police building located at 109 North Catlin Street. This renovation provides for a shower in an existing bathroom, changing areas and lockers, and a new exterior gate and fencing to provide additional secured parking and controlled access to exterior doors that are currently accessible by the public. The need for these facilities is even more critical with the COVID-19 virus added to the other contaminants that officers encounter on a regular basis. Currently, members of the department have to travel to and from home in personal vehicles in clothing that may be contaminated with any number of substances. The addition of the current virus can result in fatal consequences if this exposure is passed on to family members. The department is doing its best to mitigate this risk by using evidence storage space as temporary changing rooms; however, this space is not sufficient to meet the demand during shift change and is needed for its intended use.

The Police Department, working with MMW Architects, bid the project in January and EPICC, LLC was the successful responsive bidder, with a bid of \$162,171. Total project cost is

- Base bid \$162,171

- 10% Contingency \$ 16,597
- Locker Allowance \$ 30,000
- A/E Contract \$ 24,950
- Total Project \$233,718

The original CIP estimate was \$261,347 so the project is coming in under budget.

At its January 2021 meeting, the MRA approved funding for the project from URD II totaling \$233,718. This request will get construction started in March.

**Financial Implications:**

**Links to external websites:**

[FY 2021 Capital Improvement Plan](#)

[MRA Board Project Packet](#)