

City of Missoula, Montana
Item to be Referred to City Council Committee

Committee: Administration and Finance Committee

Agenda item title: Ordinance to amend Impact Fee Chapter 15.66 of Missoula Municipal Code

Date: June 30, 2021

Sponsor/Contact: Dale Bickell, Chief Administrative Officer

Prepared by: Lisa Miller, Administrative Assistant, on behalf of the Finance Department.

Ward(s) affected: All Wards

Action Required: Conduct a public hearing to propose an ordinance to amend Missoula Municipal Code Chapter 15.66, "Development Impact Fee Procedures and Requirements"

Recommended Motion:

Motion for July 19, 2021

Set a public hearing on July 26, 2021 to adopt an ordinance of the Missoula City Council amending Missoula Municipal Code Chapter 15.66 entitled "Development Impact Fee Procedures and Requirements" to change references throughout the chapter from "Development Services" to "Community Planning, Development and Innovation," amend 15.66.020 and 15.66.030 to update the definition to "methodology reports" and provide a method for adoption, and amend 15.66.130 to change the membership requirements for the Impact Fee Advisory Committee to conform with state law.

Motion for August 9, 2021

Adopt/Deny an ordinance of the Missoula City Council amending Missoula Municipal Code Chapter 15.66 entitled "Development Impact Fee Procedures and Requirements" to change references throughout the chapter from "Development Services" to "Community Planning, Development and Innovation," amend 15.66.020 and 15.66.030 to update the definition to "methodology reports" and provide a method for adoption, and amend 15.66.130 to change the membership requirements for the Impact Fee Advisory Committee to conform with state law.

Timeline:

Referred to committee:	July 12, 2021
Committee discussion:	July 14, 2021
Council acts to set hearing:	July 19, 2021
Public hearing:	July 26, 2021
Public hearing concludes:	August 9, 2021

Background and Alternatives Explored:

Proposed ordinance amending the impact fee chapter. The three goals here are to:

1. Update references from Development Services (DS) to Community Planning, Development and Innovation (CPDI).
2. Update methodology report definition and clarify how it is adopted (by resolution)
3. Update Impact Fee Assessment Committee (IFAC) membership to conform with state law (no licensed CPA required)

Financial Implications:

None